

Kingston Village Hall (Reg. Charity No 274947)

46th Annual General Meeting in the Village Hall

22 September 2022 at 8.00pm

Present: Committee members: Pat Draper (PD) (Chair), Suzy Stokes (SS), Peter Stokes (PS), Isabelle Nett (IN), Neil Campbell (NC), **Others:** Simon Draper, Miki Ellar

Apologies: Paul Wright (PW), Sarah Wright (SW), Jill Coleman (JC), Chris Reid (CR).

- 1) New Member:** Neil Campbell's membership of the committee was proposed by SS, seconded by IN, and approved.
- 2) Minutes of last AGM:** The minutes of the meeting of 30 September 2021 have been circulated and were approved.
- 3) Change of status:** It was confirmed that the committee approved the winding up of the management committee in its current form (proposed by Suzy Stokes, seconded by Peter Stokes). The Charity will continue as a Charitable Incorporated Organisation (CIO), with the present committee members (Paul Wright, Sarah Wright, Chris Reid, Pat Draper, Suzy Stokes, Peter Stokes, Isabelle Nett, Neil Campbell and Jill Coleman) registered as Trustees. Any new members will have to formally register as trustees and be formally approved at the CIO's first AGM to be held later this year.
- 4) Chairman's report:** This was circulated and accepted. The Management Committee wishes to record its thanks to Paul for his hard work and leadership as Chair of the committee, and for agreeing to stay in this role for another year.
- 5) Treasurer's report:** This was circulated and accepted. It was noted that the majority of income over the previous year was through Covid-related grants, and there were few lettings.

NC suggested that CR could investigate if there is any government financial help for village halls for increased fuel costs. **Action: CR.**

- 6) Fabric Condition report:** This was circulated. It was noted that the following items required attention:
 - a. Emergency lights: the light over the mid door is inoperative, but it was agreed that as there are two lights in this area, this was not an urgent matter, and it could be left until there is other electrical work to be done. It was also agreed that due to the ease and time required to evacuate the hall in case of fire, it is not necessary for emergency lights to operate for 3 hours, and 15 minutes is an acceptable test period.
 - b. A volunteer is needed to climb onto the flat roof and clear any weeds up there.
 - c. Attention to outside of three windows. **Action: PS.**
 - d. Clear out old bits of fencing in oil tank compound.
 - e. Buy some more liquid soap – three needed now, plus a couple of spares.
 - f. Modify cord/pulley system for south window. **Action PS.**
 - g. Old bell rope needs to be removed – not urgent.
- 7) Election of Committee:**
 - a. Chair: Paul Wright, proposed by PD, seconded by SS, agreed unanimously
 - b. Treasurer: Chris Reid, proposed by PS, seconded by NC, agreed unanimously
 - c. Secretary: Sarah Wright, proposed by PD, seconded by SS, agreed unanimously

- d. Other members: Pat Draper, Suzy Stokes, Peter Stokes, Isabelle Nett, Neil Campbell and Jill Coleman have all agreed to continue as Committee members and Trustees.
- e. Friends of the Village Hall: Miki Ellar and John Easy have agreed to continue in this role. PD agreed to ask Heather Ginn and Janet Clear if they are willing to stay on as Friends of the VH. **Action: PD.**

8) Items for the first CIO AGM

- a. Simon Draper advised that the new Sonos sound system is not yet working.
- b. Consideration of a wall-mounted smart TV. CR is investigating.
- c. Smart controls for the hall heating so that it can be checked and controlled remotely.
- d. Ways to increase hall usage, increase attendance on pub nights, possible hire to local companies for employee 'away days', advertising on the 'Halls for Hire' website, remind village residents that the hall is available for hire for private events.
- e. Art exhibitions in the hall – fitting of picture rail (requested by Simon Draper).
- f. The Parish Council still holds some S106 money (believed to be £945) for an internal project, which they might grant to the VH committee for a suitable proposal.
- g. SS agreed to organise the 2022 Christmas Fair.

The meeting closed at 9.08 pm.