

**Kingston Parish Council (KPC)**  
**Minutes of Meeting held at 8.00pm on 18<sup>th</sup> January 2022**

James Clear, Chair (JCI)  
Miki Ellar (ME)  
Katherine Reid (KR)  
Julie Conder (JCo)  
Mimi Wheeler, Clerk (MW)

Katie Vickers, member of the public

**1. Apologies**

- 1.1. Sue Dalglish (SD) and Tumi Hawkins

**2. Minutes of last meeting**

- 2.1. Minutes of Parish Council meeting November 2021 accepted
- 2.2. Minutes of Extraordinary meeting 4<sup>th</sup> January 2021 to be reissued

**3. Matters arising**

- 3.1. 3.1 East West railway (SD) currently no further updates regarding progress on the consultation or any further details of upcoming decisions. To be carried over.
- 3.2. 3.2 Change of charitable status of Kingston Village Hall Committee. To be confirmed when the transfer of custodianship from Parish Council to KVHC is complete.
- 3.3. 3.3 Kingston phone box. Next action to email residents to gain support for fundraising to restore the phonebox, or given the costs (starting price £2995) whether the preference would be to remove it. (MW)
- 3.4. 3.4 There is no longer immediate interest in investigating whether Kingston would be prime to have a Community Source Heatpump.
- 3.5. 3.5 New Constituency Boundary proposals. Carried over to next meeting when there is likely to be some further information (MW)
- 3.6. 3.6 Precept was agreed and set at the same level as previous 2 years, there will be no increased burden on the Kingston residents through their council tax to maintain the parish.
- 3.7. 8.2.7 The amount requested from the PCC for the annual Churchyard Maintenance grant needs to be understood in greater detail and an agreement for the future as to the costs staying inline with the budgeted amount, or a limit on what KPC is prepared to contribute. (MW)
  - 3.7.1. Rising costs of the magazine over and above the budgeted amount, Miki will discuss with Ann Gildersleve as to how they can be reduced in the forthcoming year (ME)
- 3.8. 3.7 The Parish Clerk position: Katie Vickers (present at the meeting) has indicated that she may be interested in the role. A further notice will go out in the February Magazine. An advert to be drafted for SLCC and CAPLC, if there is no resident applicant. (MW)
- 3.9. 10.2 Thanks to James Clear who has repaired the noticeboard, replacing the rotten legs and stabilising for the future.

**4. Correspondence - None**

**5. County Councillor's report** –see Appendix A.

**6. District Councillor's report** – See Appendix B

## **7. Open Spaces Report**

7.1. 7.2 [Free Trees for Schools and Communities - Woodland Trust](#) discussed there is limited space in the play area, the hedges are already well stocked. (KR)

7.2. 7.2.1 The small saplings near the south western boundary hedge need to be removed as they will interfere with the grasscutting, the mowers cannot move around them. A notice will be put on the gate to see if anyone wants to claim them, if not JCI has offered to replant somewhere suitable. (MW)

7.3. To remove the Dog Waste notices as they are looking untidy and deemed to have lesser impact, to be reviewed if they need replacing in the future (KR)

## **8. Clerk's report**

8.1. Bi-monthly report

8.2. Invoices:

8.2.1. Opus Energy footway lighting energy Nov 2021 £10.49 (already paid, direct debit) Agreed

8.2.2. Opus Energy footway lighting energy Dec 2021 £125.95 (already paid, direct debit) Agreed

8.2.3. Unity Bank Service Charge Dec 2021 £18 (already paid, direct debit) Agreed

8.2.4. Direct365 for Defibrillator pads £53.10 (already paid, direct debit) Agreed

8.2.5. Parish Clerk's salary December 2021 £135.58. Agreed for payment

8.2.6. Loft Ladder for Village Hall from S106 Community Facility £260. Agreed for payment

8.2.7. PCC Grant: Magazine £700.05 Agreed for payment, Churchyard Maintenance £1080. Payment rejected until further information given.

8.2.8. Parish Clerk's salary January 2022 £135.58. Agreed for payment.

8.3. Footpath lighting contract fixed at lower than 2019/21 rate until 07/12/23

## **9. Planning - None**

## **10. Items for next meeting**

10.1. A Village Design Guide. Kingston to put a Village Design Guide together which will be taken into account when new planning applications are decided by South Cambridgeshire District Council. Example given Little Shelford which is the 9<sup>th</sup> adopted by the district council.

10.2. Community Chest Grant

10.3. Jubilee Celebrations, will KPC be part of the organisation of the celebration.

## **11. Date of next meeting**

8<sup>th</sup> March 2022

Meeting ended at 21:49

Minutes reference: 20220118KPC

Signed.....

Date.....

# County Councillor Report

## Cllr Michael Atkins, Hardwick Division

### November/December 2021

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#### Summary

- Covid-19: Omicron variant & Boosters
- Household support fund: vouchers and funds for essential costs this winter
- Holiday activities and food programme: childcare through the holidays
- Computers for Families winter appeal: please consider donating
- Roman history unearthed in Cambridgeshire: a UK first!
- Contact details

#### Covid-19 Omicron variant and booster rollout

The new Omicron variant is of great concern, both locally and nationally. The transmissibility appears to be higher than the previously dominant Delta variant, but we have yet to see conclusive evidence on severity. Given the huge increase in the number of cases (now over 1,000 per week in South Cambridgeshire), the impact on health and education services will in any case be significant.

NHS staff are being redeployed to accelerate the rollout of booster jabs (third doses), which can now be booked by all adults via [www.nhs.uk/covidvaccine](http://www.nhs.uk/covidvaccine). So far, over 300,000 boosters have been delivered in the Cambridgeshire & Peterborough area, leaving an estimated 300,000 further adults requiring boosters. You can pre-book from two months after your second dose, and will be offered slots from three months after your second dose.

**Boosters are no longer being offered on a walk-in basis.** Although this is popular with some members of the public, in other areas of the country it has led to significant queuing, which is problematic from a disease-control perspective, and for those with disabilities or who are pregnant. **First and second doses can still be accessed on a walk-in basis.**

You may find that some routine, non-emergency health services will temporarily be paused or scaled down, which could lead to appointment delays or cancellation, whilst the booster rollout operates at a high pace. We have been assured that this will be monitored carefully and that appointments will only be changed if it is clinically safe to do so.

All of the previous advice continues to apply – get vaccinated, meet people outdoors where possible, wear masks and improve ventilation when indoors.

You may have seen in the media that a recent all-councillor meeting of the County Council scheduled for 14<sup>th</sup> December was cancelled following advice from our Director of Public Health. Unfortunately the provision in law for local democracy to operate remotely expired earlier this year and the Westminster government has not re-introduced it. It was also not possible to agree across parties to reduce the number of councillors attending to a manageable level. The smaller committee meetings of the Council have continued in large, well-ventilated rooms.

#### Household support fund

The Council has been allocated £3.5m in funding to help people who need financial support this winter. Approximately £1m will be used to continue the offer of supermarket vouchers to eligible families (typically those in receipt of free-school meals or other

benefits) to cover food costs during the school holidays. The remainder will be deployed flexibly to help households with heating, food, and other essential suppliers. Residents can find the form at <https://www.cambridgeshire.gov.uk/residents/coronavirus/household-support-fund> or can access support through South Cambs District Council (01954713000). If anyone has any difficulties with this scheme please let me know as soon as possible.

### **Holiday activities and food programme**

There are places still available for the council's Holiday Activities Programme, which are free of charge for children in receipt of free school meals and/or similar benefits.

There are huge well-being and social engagement benefits for children and young people attending a holiday scheme or family experience, and the Council is supporting them to comply with all safety and Covid requirements. Food hampers will also be made available to families that book through the programme. There are local providers in Caldecote, Cambourne, and Bourn - see online for full details at

<https://www.cambridgeshire.gov.uk/news/holiday-activities-and-food-programme>

### **Computers for Families – Winter Appeal**

Many local children and families are missing out on opportunities because they lack access to digital services. The Council (and partners) are therefore accepting donations of old and unwanted devices, which will be refurbished by volunteers and given to families in need. You can support this scheme by: donating devices (drop-off points at most local libraries), make a financial donation at <https://www.gofundme.com/f/providing-computers-to-local-kids-for-covid-work> or a wish-list donation at [https://www.amazon.co.uk/hz/wishlist/ls/3FCVZUSB9TZVC?ref=wl\\_share](https://www.amazon.co.uk/hz/wishlist/ls/3FCVZUSB9TZVC?ref=wl_share); or by volunteering expertise if you are a computer technician <https://cambsyouthpanel.co.uk/contact-us>.

### **Roman history unearthed in Cambridgeshire**

Stepping outside of current news, archaeologists investigating a Roman settlement in Cambridgeshire have found evidence of a person killed by crucifixion, which would be the first documented case in the UK. County archaeologist KasiaGdaniec says “These cemeteries and the settlement that developed along the Roman road at Fenstanton are breaking new ground in archaeological research. Burial practices are many and varied in the Roman period and evidence of ante-or post-mortem mutilation is occasionally seen, but never crucifixion. We look forward to finding out more when the results are published. Hopefully, there will be a museum exhibit to showcase the remains soon, and we are working to arrange this.”

### **Contact Details**

Councillors and residents are welcome to contact me on any issue which is concerning them:

<p>Cllr Michael I. Atkins <a href="mailto:matkinslibdem@gmail.com">matkinslibdem@gmail.com</a> <a href="https://www.facebook.com/cllrmichaelatkins">https://www.facebook.com/cllrmichaelatkins</a> 07968264637</p>
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## Appendix B

### South Cambridgeshire District Council – Caldecote Ward

#### Councillor's Monthly Report – January 2022

This report of previous month events is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

#### General

Please contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. These are housing need, housing repairs for council tenants, planning, benefits, council tax, bin collection, environmental health issues etc. Don't fight on your own. I am available to help you to get the best outcome possible for your situation.

Check out articles on my facebook page <https://www.facebook.com/itsCouncillorTumi> and my blog <http://www.TumiHawkins.org.uk>. What I post on there is my view and not LibDem or South Cambs official policy unless I state that it is.

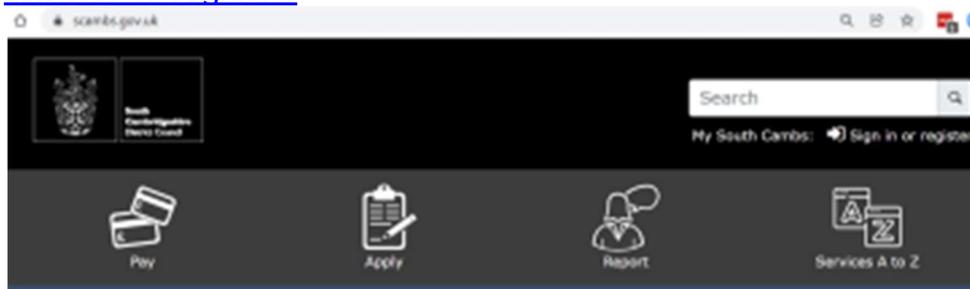
#### Welcome to 2022

Happy new year to one and all. Hopefully you all managed to get a few days of rest over the holiday period. I wish you all that you wish for yourself for 2022.

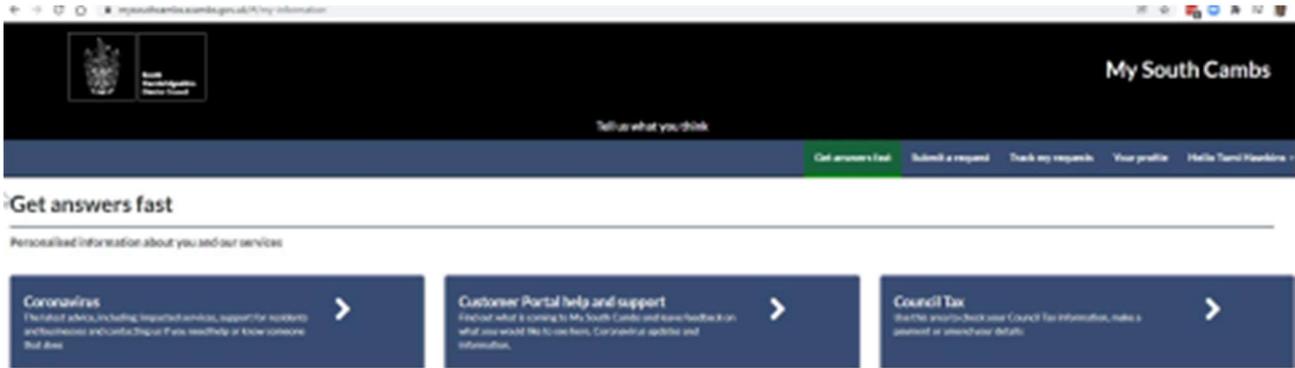
#### South Cambs New Golden Telephone Number

South Cambs DC introduced a new single Golden Number to be used to contact the council. Please use this new number 01954 713000 to contact the Council. It should help in directing you to talk to the best person within the council to deal with your enquiry. We have also introduced a call back facility so that you don't have to hang on the phone during busy periods. Do let me know how you get on with this new service.

Please note you can still report issues or make requests or pay online at [www.scams.gov.uk](http://www.scams.gov.uk).



Better still just open a mysouthcambs account to help you get answers fast and track your requests. This also means you don't have to keep repeating some or personalized information each time you contact the council. It is easy and only takes a couple of minutes to register.



## COVID19 UPDATE

COVID case rates are increasing dramatically across Cambridgeshire and Peterborough. South Cambs case numbers are currently at 1,384 cases per 100,000 people (compared with 562 per 100,000 as of 26<sup>th</sup> November). The East of England average is 1,617 cases per 100k people. Most cases are now in the working age population as it seems Christmas has likely reduced transmission in schools. There is concern of a rapid increase in rates in those people aged over 60 as children return to schools with potential for Omicron to spread.

The vaccination programme remains key to tackling the virus. All information on when location of vaccination sites, when they are open and what they are offering can be found at [www.thevaccinators.co.uk](http://www.thevaccinators.co.uk) and <https://www.facebook.com/CambsPboroCCG/>

Where possible, continue to work from home and follow guidance Hands-Face-Space-Fresh Air. Please get vaccinated, take a free rapid lateral flow test before going out to crowded places to ensure you are unlikely to spread the virus. Pick up home test kits from pharmacies and libraries, order online. [www.cambridgeshire.gov.uk/rapidtesting](http://www.cambridgeshire.gov.uk/rapidtesting)

From 11 January in England, people who receive positive lateral flow device test results for COVID-19 will be required to self-isolate immediately and will not be required to take a confirmatory PCR. <https://www.gov.uk/government/news/confirmatory-pcr-tests-to-be-temporarily-suspended-for-positive-lateral-flow-test-results> This is a temporary measure.

It is now possible to end self-isolation after 7 days, following 2 negative LFD tests taken 24 hours apart. The first LFD test should not be taken before the sixth day. The full government guidance is at <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

### Long COVID - Help and support

On 24 December 2021, the Department of Health and Social Care updated the guidance for those who have long COVID. Also updated is advice for those who have signs and symptoms of long COVID, those who have long COVID and are unable to work, those who have long COVID and need support to find, return to or stay in work, and for those who have a child with long COVID. Guidance. See <https://www.gov.uk/guidance/find-help-and-support-if-you-have-long-covid>

### Green Bin Collections proposed resumption

The Greater Cambridge Waste Service suspended green bin collections on 13 December 2021 due to Covid-related staff shortages (sickness and self-isolation). This

was compounded by a national shortage of HGV drivers and demand for agency staff. We are expecting the resume this service on 12<sup>th</sup> January 2022, but please check the Council website <https://www.scams.gov.uk/recycling-and-bins/> and social media accounts for updates. I will post up as well in the community groups once I have further information.

**Greater Cambridge Local Plan – First Proposals Consultation** Thank you to everyone who took the time to respond to the First Proposals consultation that closed on 13 December 2021. The Planning Policy team will over the next few months be trawling through the responses, collating them and use the information to refine the proposals and turn them into the draft local plan. I will keep you updated on progress as and when appropriate. We expect to be able to consult on the draft local plan later this year. You can still access information and follow updates on the local plan homepage at [www.greatercambridgeplanning.org/localplan](http://www.greatercambridgeplanning.org/localplan). The public webinar recordings and other videos are on the South Cambs youtube channel at [SCDC YouTube playlists](#)

### Area 3 Planning Meeting

Thank you to the Parishes that sent representatives to the quarterly Area 3 Planning Meeting in December. I hope you found it useful. These sessions are an important opportunity for parish councils to interact directly with the Planning officers responsible for dealing with cases in our ward villages, and also to learn more about some of the planning process. At the last meeting, the Area Team Leader gave an update on staff, workload and applications potentially going to committee in the new year. This was followed by various officers of the shared service giving updates and then the presentation on Section 106 agreements which was followed by updates in the National Planning Policy Framework (NPPF), the Government rules on planning!

I encourage each Parish to make it a point to send representatives (councillors and/or parish clerks). The next meetings should be late Feb/early March 2022.

### Transport

I hope many were able to respond to the Greater Cambridge Partnership (GCP) public consultation titled Making Connections. I sent in a response and some of my comments included:

- Linking clusters of villages by very good network of walking and cycling routes so that residents can move more freely within them to access local services and other transport. For example connecting Longstowe & Wysing Arts to Bourn, then Bourn to Caldecote.
- Also linking Bourn, Caldecote, Kingston and Hardwick to Toft and Comberton for access to the Village college. This could be achieved by extending the proposed Comberton Greenway westwards

- Return the bus service that went through Caldecote before subsidies were removed
- Gave a preference for low cost flat fares and flexible season ticket options.

Transport is the greatest generator of carbon and so we need to radically rethink how we move about. The more we contribute to the debate, the better we can get what we need for our villages. I should hope that COP26 is still very much in our minds and what we need to do. Now we wait and see what the results of that consultation will be.

### Disability History Month 2021

If you missed this last month, you can still catch up on events on our website at <https://www.scams.gov.uk/your-council-and-democracy/equality-and-diversity/equality-activities-and-events/> and also check out the short video on digital accessibility at <https://www.youtube.com/watch?v=-DZR5U7FCnk>

### South Cambridgeshire Outdoor Christmas market

This much anticipated event had to be cancelled on the day due to strong winds, resultant damage and the high risk due to ground conditions. The council supported stallholders that had websites or online presence by creating an online marketplace. It is still available on the south cambs website at

<https://www.scams.gov.uk/business/christmas-online-marketplace/>

### "On Your Doorstep" Promoting Local Businesses

The South Cambridgeshire District Council's 'On your Doorstep' social media campaign is still going on. It showcases local shops, hospitality, businesses, attractions and outdoor spaces, activities and treats that can also help to support the local economy. Please share this campaign on your websites, social media platforms (if you have them) or newsletters to help promote and support our wonderful district. The hashtag is #OnYourDoorstepSCDC.

For more information, please visit <https://www.scams.gov.uk/business/coronavirus-information-for-businesses/reopening-the-high-street/on-your-doorstep/>.

### Community-led Plan Toolkit

SCDC are delighted to announce that our Community-led Plan Toolkit is live on our website at <https://www.scams.gov.uk/community-safety-and-health/community-action/community-led-plan-toolkit/>. The action plan sets out how local problems and issues can be tackled. This includes actions which the community can deal with themselves, and actions which they need to address in partnership with local authorities or other agencies. If you have issues that may benefit from this approach or know of a community group wanting to take community action in your village, do direct them to the website or contact the Communities team at the Council on [CLP@scams.gov.uk](mailto:CLP@scams.gov.uk) for assistance or if you have further questions.

### Business Support

South Cambs is offering a series of free-to-attend webinars for local businesses. The following are scheduled for the next two months:

Looking after your mental health Thursday 20 January, 12 noon to 1pm This free webinar explores how to look after yourself as well as your business.●

How can your business make Cambridgeshire safer and more inclusive for all?● Wednesday 26 January, 12 noon to 1pm

At this free webinar we will discuss how your business can benefit from signing up to The Equality Pledge and help identify actions you might consider as a signatory to make Cambridgeshire safer and more inclusive for all.

Making your business greener Thursday 24 February, 1pm to 2pm●

Climate change is one of the greatest challenges facing the planet. Come and hear how your business can reduce its carbon use and operate more sustainably. This

case-study based webinar will feature a panel including speakers from Green Blue You, PECT and Greater Cambridge Shared Waste.

To find out more and to register, go to the business webpage at <https://www.scams.gov.uk/business/business-networking-and-events/>

## Health and Wellbeing

The Action for Happiness theme for this month is Happy January. The calendar is at <https://www.actionforhappiness.org/january>. This month's actions are encouraging us start the new year happier by focussing on what we can control, small steps to try and boost happiness and spread kindness. I find this calendar really inspiring and helpful.

## Local Issues

Bourn: PR0760 Proposed 20mph Zone and Speed Cushions - Alms Hill Cambridgeshire County Council published this proposal on 15<sup>th</sup> December 2021. It proposes to introduce a new 20mph zone in various roads in Bourn and install two sets of speed cushions on Alms Hill, Bourn. You can read the details on the traffic regulations page at <https://www.cambridgeshire.gov.uk/residents/travel roads-and-parking/roads-and-pathways/traffic-regulation-orders/permanent-traffic-regulation-orders#permanent-traffic-regulation-orders-0-0> and select PR0760. Comments must be submitted in writing, as explained in the public notice, to be received no later than 14<sup>th</sup> January 2022.

Caldecote: Linden Homes Phase 2 Application 21/02265/FUL

This major application for 74 homes on the Phase 2 Linden site is currently undergoing consultation (again) following changes that the developer made to the proposed drainage system and ditches.

You will find it at Public Access link:

[https://applications.greatercambridgeplanning.org/online\\_applications/PLAN/21/02265/FUL](https://applications.greatercambridgeplanning.org/online_applications/PLAN/21/02265/FUL)

This application is most likely going to Planning Committee to determine it, so there is still opportunity to comment until 10<sup>th</sup> January 2022.

## Casework

Irrespective of the current Covid19 lockdown, please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. I will help as best I can.

You will find the current and past reports at <https://tumihawkins.org.uk/2021-22-monthly-reports/>. Feel free to read, share and/or download.

Please stay safe. The maxim Hands – Face – Space - Fresh Air is still very much the rule.

## Financial report 05 Nov2021

N.B. All figures exclude VAT

Item	Budget 2021/22 £	Expenditure YTD £	Income £	Budget minus expenditure YTD £	Expected costs to end FY	
Grass and Hedge cutting	2469	2911	306	-137		Income CCC grasscutting & Fasnacloich
Insurance	377	377		-1		
Clerk's salary	1642	1461		181	542	
Grants (section 137)	676	0		676	1080	
Village Hall upgrade	2233	1288		945		
Audit fees	70	60		10		
Village asset maintenance	605	566		39		
Subscriptions	323	153		170	263	CALPC £193 approximately SLCC £70
Parish Magazine	564	0		564	700	
Footpath lighting	150	295		-145	42	
Miscellaneous and expenses	1000	234		766	48	Expenses Clerk £30 Service Charge £18
Income other than precept			120	120		Agricole & Allotments
<b>Total</b>	<b>10108</b>	<b>7345</b>	<b>426</b>	<b>3189</b>	<b>2675</b>	

<b>Bank balances</b>	Current account:	6022
	Deposit account:	14013
<b>S106 money (included in above)</b>	'Open space'	0
	'Community facility'	945

