Kingston Parish Council (KPC) Minutes of Meeting held at 8.00pm on 9th November 2021

James Clear, Chair (JCI)
Miki Ellar (ME)
Katherine Reid (KR)
Julie Condor (JCo)
Mimi Wheeler, Clerk (MW)

Tumi Hawkins, District Councillor Irene Heyman, member of the public

1. Apologies

1.1. Sue Dalgleish (SD)

2. Minutes of last meeting

2.1. Minutes of Parish Council meeting 14th September 2021 accepted

3. Matters arising

- 3.1. 3.1 East West railway (SD) currently no further updates regarding progress on the consultation or any further details of upcoming decisions. To be carried over.
- 3.2. 3.2 Emergency Plan COVID update has been drafted based on the Kingston Emergency plan that can be used if numbers increase greatly and it is deemed necessary to do put into place, this would involve things like re-instating the Kingston shopping rota. The situation will be continually monitored. (SD)
- 3.3. 3.3 Change of charitable status of Kingston Village Hall Committee. The motion was carried. Deeds and documents need to be returned to Ely records office by 11th November. (MW)
- 3.4. 3.4 Kingston phone box. The phone box is now under the KPC ownership. Next action to gather restoration quotes and insure the phone box as an asset of the Parish Council (MW)
- 3.5. 3.5 Appointing a new Trustee for Kingston Poor's Land Charity. Confirmation this has officially taken place that Peter Reynolds will join Donal ODonnell as a trustee (JCI)
- 3.6. 3.6 Community Ground Source Heatpump Martyn Apperly to return greater detail on infrastructure and costs for viability in Kingston. (MW)
- 3.7. 3.7 New Constituency Boundary proposals. Carried over to next meeting when there is likely to be some further information (MW)
- 3.8. 3.8 Greater Cambridge Local Plan First Proposals published online. The full digital plan site is now live at: https://consultations.greatercambridgeplanning.org/ public consultation, currently planned for 1 November-13 December 2021

Tumi Hawkins is holding open meetings via zoom to answer any questions, highlights include no immediate planning for Kingston village or their immediate neighbours. The closest likely to be 1,950 homes by Cambourne Station location yet to be determined by EWR. Biodiversity, green issues and climate change are at the forefront of the proposal.

A note to be added to the December Magazine to call attention to the consultation and Tumi's meetings. (MW)

4. Correspondence

- 4.1. Mr Herbert raised issue of fly tipping. Reported and removed by SCambs Environmental Services. (MW)
- 4.2. The Cambridgeshire & Peterborough Combined Authority is refreshing the Local Transport and Connectivity Plan (LTCP). The LTCP is the map for a better transport future in our region. So far we have a draft vision for the future of transport and a set of key aims and objectives. But before we develop the LTCP further, we have set up a website Home-Cambridgeshire & Peterborough Combined Authority (yourltcp.co.uk) where you can have your say until Sunday 28 November. To add this to the note to the whole village so that individuals can respond (MW)
- 4.3. Preliminary budget and precept. No comment was needed to return by 22 November 2021. This will be discussed in greater detail in January 2022 meeting.

5. County Councillor's report – see Appendix A.

5.1. Request Michael look into the drains in Cranes Lane that were cleared/worked on but has not resolved the problem.

6. District Councillor's report – See Appendix B

Tumi discussed the Greater Cambridge Plan document, if a site hasn't been proposed within this plan then it is highly unlikely it would be proposed within the 20 year time frame of this document. As well as the rising rates of COVID, the campaign #OnYourDoorstepSCDC. Encouraging people to 'keep things local' spend leisure time in your local area to boost the economy and stem the transportation of COVID to and from different areas.

There are green events promoted on the SCambs facebook page

See report for further details.

Tumi Hawkins left the meeting.

7. Open Spaces Report

- 7.1. Work party to be organised for 13th November 10am in The Orchard. Email reminder. (MW)
- 7.2. <u>Free Trees for Schools and Communities Woodland Trust</u> To determine if this is appropriate for the play area. (KR)
 - 7.2.1. Noted that someone has planted 4 small saplings close to the south western boundary hedge.
- 7.3. The kissing gate on the footpath James has mended the gate putting in a new gatepost. (JCI)

8. Clerk's report

- 8.1. Bi-monthly report
- 8.2. Invoices:
 - 8.2.1. Opus Energy footway lighting energy Sept 2021 £24.54 (already paid, direct debit)
 - 8.2.2. Opus Energy footway lighting energy Oct 2021 £9.83 (already paid, direct debit)
 - 8.2.3. Buchan's Landscapes grasscutting in August 2021 (inv 2698) £494.78
 - 8.2.4. Buchan's Landscapes grasscutting in September 2021 (inv 2736) £494.78 (already paid)
 - 8.2.5. Parish Clerk's salary October 2021 £135.58 (already paid)

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- 8.2.6. Saunders Landscapes groundworks playground £496.80 (already paid)
- 8.2.7. Expenses for Village Orchard Tea party £42.89
- 8.2.8. Parish Clerk's salary November 2021 £135.58
- 8.3. Fixed rate on energy for the footway lights has ended and is now being provided at a much higher rate. Request assistance from SCambs to help deal with this or they may have to be switched off.
- 8.4. Bank reconciliation to be updated every meeting and done manually to include income against budgets.
- 8.5. Mimi will have to tender her resignation being unable to manage the requirements of the role within her current time constraints. A new parish clerk to be sought via notice in Parish Magazine (MW)

9. Planning

None

10. Items for next meeting

- 10.1. Tumi has a drainage map that she will send through. JCl and Irene Heyman will review what they are responsible for and who they pay fees to for what services, to help determine if KPC own any ditches and who should be clearing them to alleviate flooding on the Bourn to Toft Road through the parish.
- 10.2. How to mend the current noticeboard which has created within the parish and people would rather see mended than replaced.

11. Date of next meeting

11th January 2022

Meeting ended at 21:40
Minutes reference: 20211109KPC
Signed
Date

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County Councillor Report Cllr Michael Atkins, Hardwick Division October 2021

Summary

- Covid-19: Enhanced Response Area announced, vaccinations available for 12-15 year olds
- Consultation opens on Local Plan
- Marking COP26: Swaffham Prior and pledges
- Grants available for community flood groups
- News from the Combined Authority: buses and other transport
- Contact details

Covid-19 Enhanced Response Area

On Monday 1st November Cambridgeshire was made an "Enhanced Response Area" for tackling the Covid pandemic by the national government. This reflects that the County is estimated to be several weeks 'ahead' of the rest of the country in the latest wave of infections, hospitalisations and deaths. Pressures on health and education services remain severe, particularly for ambulances and secondary schools. The ERA status will last for at least five weeks and will unlock further funding for:

- accelerating the rollout of vaccines to 12-15 year olds;
- accelerating the booster vaccination programme; and
- increasing vaccination rates in areas with the lowest uptake.

There are ongoing discussions with the Department for Education about additional measures for schools, but in the meantime, face coverings will be worn in communal areas in secondary schools, and meetings of staff/parents will be virtual where possible. In the final week before half term, 1,240 cases were identified in schools across Cambridgeshire so these measures are very important.

Vaccines are being offered to 12-15 year olds both in schools, and now also at vaccination centres on Saturdays and Sundays (the nearest for us being the Grafton Centre). Bookings can be made via www.nhs.uk/covidvaccine or by calling 119. The vaccines cannot be given on a walk-in basis to this age group so please book an appointment before visiting a centre.

If you are a household contact of a positive case, even if you personally don't have to isolate anymore, you a strongly encouraged to take daily Lateral Flow Tests whilst the confirmed case isolates, particularly if you are going into school on a regular basis.

All of the previous advice continues to apply – get vaccinated, meet people outdoors where possible, wear masks and improve ventilation when indoors.

Consultation opens on Local Plan (District Council)

The District council is now inviting views on the Local Plan First Proposals as discussed previously. Residents have until 13th November to comment on the proposals, both the siting of new housing, and the important policies alongside it, such as biodiversity and access to green space. This is perhaps the most important piece of local government work affecting our area, so it's important we all contribute. If you have any questions, ask your District Councillor in the first instance, but failing that do come back to me. https://www.greatercambridgeplanning.org/localplan

Marking COP26

The County Council has been marking the Glasgow Climate Change meeting (COP26) in a number of ways. Councillors have been making green pledges to reduce their climate impact, in my case, cooking more vegan and vegetarian food.

I also took part in an e-bike ride to Swaffham Prior, where the Council is supporting the village to move off oil-heating to a community wide heat-pump scheme. It's the first scheme of its kind in the country, and is being followed very closely; I can see it being replicated in the future, particularly for other villages not on the gas network. Where villages are connected to gas I think it's still an open question whether we should be moving towards individual heat pumps, community schemes or replacing the gas with hydrogen: time will tell!

I must also report that e-bikes are pretty revolutionary. We were a mixed group of all ages and abilities and cycled 9 miles out to Swaffham without any difficulty whatsoever. They would make a very pleasant way to commute even longer distances, and an excellent way to stay active for leisure purposes too. Voi, who manage the e-scooters in the City centre, are also offering e-bikes now if you want to try one. I expect to see more support for these forms of travel in the future from the councils and particularly the Cambridgeshire and Peterborough Mayor.

Grants available for community flood groups

A new fund has been launched for watercourse maintenance, particularly where the 'riparian owner' (i.e. the person responsible for maintaining the watercourse) cannot be identified or cannot afford to undertake maintenance themselves. Although riparian ownership is well established in law, it is not widely understood, and if watercourses are not maintained this can quickly cause or exacerbate flooding issues following heavy rain.

If there are any watercourses in your village causing concerns, please let me know, and we will see if we can secure improvements either from the owner, or from this new fund.

News from Combined Authority/Mayor (Cambs. & Peterborough)

The CA has secured funding for thirty new zero-emission buses in Cambridge city, which you will hopefully see soon. They are also trialling an on-demand bus service (called "Ting") in Huntingdonshire: a sort of cross between Uber and a bus. If it's successful we might see it rolled out in other rural areas.

In addition, they are refreshing the "Local Transport and Connectivity Plan", starting with a review of the key principles behind it. Residents are encouraged to engage with the process at https://yourltcp.co.uk/

Contact Details

Councillors and residents are welcome to contact me on any issue which is concerning them:

Cllr Michael I. Atkins
matkinslibdem@gmail.com
https://www.facebook.com/cllrmichaelatkins
07968264637

South Cambridgeshire District Council - Caldecote Ward

(comprises the Parishes of Caldecote, Childerley, Kingston, Bourn, Longstowe & Little Gransden)

Councillor's Monthly Report – November 2021

This report of previous month events is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

General

Please contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. These are housing need, housing repairs for council tenants, planning, benefits, council tax, bin collection, environmental health issues etc. Don't fight on your own. I am available to help you to get the best outcome possible for your situation.

Check out articles on my facebook page https://www.facebook.com/itsCouncillorTumi and my blog https://www.TumiHawkins.org.uk. What I post on there is my view and not LibDem or South Cambs official policy unless I state that it is.

COVID19 UPDATE

As I reported last month Covid infection cases across Cambridgeshire county rose significantly. Infection rates have continued to rise. Cambridgeshire Community Services NHS Trust have announced it is offering Covid19 vaccines to 12-15 year olds. It is now possible to book appointments for them at local large scale vaccination centres via the National Booking Services at www.nhs.uk/covidvaccine or by calling 119. Children must be accompanied by a parent or guardian to their pre-booked appointment.

The R value and growth rate

The R value as of 22-October is between 1.0 and 1.2 meaning that, on average, every 10 people infected will infect between 10 and 12 other people. The growth rate is currently between 1% and +3% which means that the number of new infections could be growing by between 1% and 3% every day. Find more on Gov website https://www.gov.uk/guidance/the-r-value-and-growth-rate.

The main points in the latest covid activity report are:

- Case rates were highest in those aged 10 to 19, with a weekly rate of 1,366.8 per 100,000 population
- The lowest case rates were in those aged 80 and above, with a weekly rate of 121.2 per 100,000 population
- Weekly case rates per 100,000 population were highest in the South West at 667.6 and lowest in London with 253.0
- The hospital admission rate for week 41 was 7.20 per 100,000 population compared to 6.26 in the previous week
 - The highest hospital admission rates continue to be those aged 85 and above

The announcement is at https://www.gov.uk/government/news/national-flu-and-covid-19-surveillance-reports-published and the report is at

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https://www.gov.uk/government/statistics/national-flu-and-covid-19-surveillance-reports-2021-to 2022-season

Enhanced Response Area (ERA) Classification

The rapidly rising Covid19 infection rates in older people (60+) combined with the low vaccination rate in some parts of the region is putting severe pressure on Health Services. This led to the Director of Public Health for Cambridgeshire and Peterborough (PHCP)asking and the Government agreeing to classify Cambridgeshire and Peterborough as an Enhanced Response Area (ERA). This classification will be for at least five weeks starting on 1 November 2021. This ERA status will enable the PHCP to ask for and get additional support to accelerate vaccine rollout to 12-15 year olds in areas where infection rates are highest. Also to help deliver booster vaccinations quicker and increase vaccination rates in the areas with the lowest uptake so far.

The advice given to schools before the half term that face coverings should be worn in secondary school communal areas, and that meetings happen virtually where possible still stands. PHCP will ask for more funding to push communications to the general public to wear face coverings in crowded and enclosed areas, get vaccinated, meet outdoors where possible and let fresh air into homes or other enclosed spaces.

More information at https://www.cambridgeshire.gov.uk/news/enhanced-response-area-status-vital-to-protect-nhs-and-vital-services

Workplace Covid19 Guidance: It is a legal requirement for employers to ensure an adequate supply of fresh air (ventilation) in enclosed areas of the workplace and, alongside cleaning, hygiene and handwashing, good ventilation is one of the best ways to reduce the spread of COVID-19. The Health and Safety Executive (HSE) has updated guidance to help councils and businesses identify poor ventilation in work areas and take practical steps to improve it. There are also a series of new ventilation guidance videos Guidance:

https://www.hse.gov.uk/coronavirus/equipment-and-machinery/index.htm https://www.hse.gov.uk/coronavirus/equipment-and-machinery/how-you-can-improve ventilation.htm

https://www.hse.gov.uk/coronavirus/index.htm

Videos:

https://www.youtube.com/playlist?list=PLUgskOJdB41CvP0CffILI7unWe0QGY Fm8 https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and ventilation/index.htm

New requirements for travel can be found at https://www.gov.uk/government/news/move-to-lateral-flow-tests-for-travel-begins-today. Lateral flow tests must be taken as soon as possible on the day of arrival in England or at the latest before the end of a passenger's second day and can now be purchased from the list of private providers on GOV.UK from as little as £22. Lateral flow tests for international travel must be purchased from a private provider, as NHS Test and Trace lateral flow tests cannot be used for international travel.

COVID Business support grants update

Our Business Support team has just finished administering its final tranche of COVID-related business support funding. We've paid out £1,377,000 in Government funding to 102 South Cambridgeshire businesses since July this year, as part of our Growth Fund. This is a fund supporting businesses who are looking to diversify, scale or start up in our region. Thanks to our Business Support and Finance colleagues for their efforts in making this such a smooth

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scheme to administer. It means that, as a Council, we've paid out more £38 million in Government funding via local business support grants since the onset of COVID.

Greater Cambridge Local Plan – First Proposals

The consultation is now open for the Greater Cambridge Local Plan First Proposals from 9am Monday 1*November until 5pm on 13 December 2021. Here are the key links for your easy reference:

- Local Plan homepage <u>www.greatercambridgeplanning.org/localplan</u> which is also where the event listings are for in-person and online events
 - Interactive map is at https://bit.ly/GCLP-InteractiveMap
 - Full version Digital plan https://bit.ly/GCP-DigitalPlan
 - Document library https://bit.ly/GCLP-DocumentLibrary
 - Quick questionnaire https://bit.ly/GCLP-QuickQuestionnaire
 - All Events https://bit.ly/GCLP-Events

The first online event/webinar is taking place on Thursday 4th November 2021 on zoom, 12 to 1pm. It will be to talk about the plan and how to comment. Join via **Zoom using the Passcode 164536.**

We have put <u>#ClimateChange</u> at the heart of this new Local Plan. We are ahead of government on this issue and even ahead of #COP26. We are #GreeningSouthCambridgeshire

Everyone who lives in the district or does business in the district have a stake in this emerging local plan, so please get involved. I am particularly keen to hear from young people because these proposals will most likely be seeing the light of day in their time, and they would be the ones that live with it for most of their lives. Therefore it is important we hear from them what they think life would be like say from 2031 onwards. What makes a great place for them, how is their wellbeing to be protected based on their vision.

We have structured this consultation in a way to make it easy for you to read the sections that are of interest to you without having to wade through pages and pages of technical stuff.

The only proposal that is in Caldecote Ward is the inclusion of Phase 2 of Linden Homes development for 74 homes. The employment site proposed on the old St Neots Road is in Dry Drayton ward but is on boundary of and impacts Caldecote. I will be holding online zoom events specifically for villages in Caldecote Ward on the following dates/times:

• Tuesday 9th November 6pm-7.30pm: Meeting ID: 829 3824 7736, Passcode: 253835 • Monday15th November, 7pm to 8.30pm: Meeting ID 844 3831 9981, Passcode: 963448 • Tuesday 23rd November 6pm – 7.30pm: Meeting ID: 829 3824 7736, Passcode: 253835 • Wednesday 1st December 7pm to 8.30pm: Meeting ID- 833 8801 5686, Passcode: 301402 Check out my blog and facebook page for details and updates on these planned meetings.

Digital initiatives to make planning process more accessible

On 22 October the Department for Levelling Up, Housing and Communities (DLUHC) announced that new digital tools to help local people have their say in the planning process will be trialled in 13 areas across England. Over £1million funding has been allocated to 13 planning authorities under the PropTech Engagement Fund, to test new digital initiatives to make the planning process more open and accessible and improve public engagement.

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The *Greater Cambridge Shared Planning service has been awarded £98,250 as part of this trial.* The pilots, which will run until March 2022, will inform the government's work to modernise the planning system. DLUHC is working with planning authorities to establish best practice and identify where further digital guidance and innovations are needed.

Black History Month 2021

The celebrations just concluded and went well. Some of the content presented and shared can still be found on the South cambs website at https://www.scambs.gov.uk/your-council-and-democracy/equality-and-diversity/equality-activities-and-events/. I highly recommend checking some of them out if you have not done so already.

South Cambridgeshire Outdoor Christmas market

Arrangements for this event is ongoing. It is being held in collaboration with Cambourne Town Council and scheduled for to take place on the High Street on Sunday 5 December 12Noon to 6PM. Put it in your diary to attend.

Zero Carbon Communities - Green Connect networking event

Our Zero Carbon Communities team is launching a series of monthly networking events - Zero Carbon Communities Green Connect - to bring South Cambridgeshire's residents and community groups together to discuss a different theme each month. To tie in with COP26, the theme of the first event is *COP26: what it means for South Cambridgeshire*. It will kick off with a talk by Cllr Pippa Heylings, followed by Q&A and discussion, before attendees are split into small break-out rooms to share inspiration, challenges and ideas. The event will take place on 9 November from 7:30pm to 8:30pm. Further information about the events taking place over COP26 is available on our COP26 webpage at https://www.scambs.gov.uk/nature-and-climate-change/cop26/

"On Your Doorstep" - Promoting Local Businesses

South Cambridgeshire District Council have launched a 'On your Doorstep' social media campaign to help showcase local shops, hospitality, businesses, attractions and outdoor spaces-providing residents with inspiration for different activities and treats that can also help to support the local economy. We would appreciate Parish Councils sharing this campaign on their own social media platforms to help promote our wonderful district.

Follow SCDC social media accounts on <u>Instagram</u>, <u>Facebook</u> and <u>Twitter</u> to find out what's on in our local high streets and green spaces throughout the autumn, and in the run up to Christmas. Or search our hashtag #OnYourDoorstepSCDC. For more information, please visit https://www.scambs.gov.uk/business/coronavirus-information-for-businesses/reopening-the-high-street/on-your-doorstep/

Rehoming Afghan Refugees

The three Afghan families we were expecting have now arrived and are settling into their new homes. We expect to be hosting a further five in due course.

Health and Wellbeing

The Action for Happiness theme for October is **New Ways November**. The calendar is at https://www.actionforhappiness.org/november This month's actions are encouraging us to learn something new or getting involved in an activity that really absorbs and interests us because it is great for our wellbeing. Do continue to share this calendar?

New devices for disadvantaged children and young people in school or college The Department for Education (DfE) has announced that the Get Help with Technology (GHwT) service is providing an additional 500,000 laptops and tablets so that disadvantaged children and young people in school or college can access remote education and social care services. DfE is offering various grants to help councils, schools and colleges with:

• the cost of technical support to set up and reset devices they received from GHwT • providing connectivity support to children and young people who do not otherwise have access to suitable internet connectivity at home

Further information about these grants, including the eligibility criteria, is available on GOV.UK https://www.gov.uk/government/news/care-leavers-and-disadvantaged-pupils-to-benefit-from-126-million-investment-in-new-laptops-and-tablets

Caldecote Liaison Forum Meeting: The next one is taking place on Wednesday 17th November 2021 on Teams. The meeting, which I chair, is expected to be attended by representatives of the two major developers (Linden and Balfour Beatty), and officers from South Cambs District Council.

A428 Development Corridor Meeting: Please save the date of 24th November 5.45pm to 8pm for a meeting of Bourn Airfield and Cambourne Communities. This is an information sharing meeting to discuss the creation of a Community Forum for the developments along the A428 corridor, and

the local plan in general and this corridor in particular. You can find out more about some of the other community forums for major developments in the district on the Council website at https://www.scambs.gov.uk/community-development/community-forums/. These forums go as far back as 2015 and were devised as a means of keeping the existing and new communities informed of what is happening in the new developments as they get built out.

Casework

Irrespective of the current Covid19 lockdown, please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. I will help as best I can.

You will find the current and past reports at https://tumihawkins.org.uk/2020-21-monthly-reports/. Feel free to read, share and/or download.

Please stay safe. The maxim **Hands** – **Face** – **Space** - **Fresh Air** is still very much the rule.

Tumi Hawkins 3 November 2021

Email me @: tumi@tumihawkins.org.uk

Read my blog at: http://www.TumiHawkins.org.uk

Twitter: @CouncillorTumi
Facebook @itsCouncillorTumi

LinkedIn <u>TumiHawkins</u>

Call me on: 07802 323269

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Appendix B

Financial report 05 Nov2021

N.B. All figures exclude VAT

exclude VAT				
Item	Budget 2021/22 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	2193	2499	-305	
Insurance	377	377	-1	
Clerk's salary	1642	1325	316	
Grants (section 137)	676	0	676	
Village Hall upgrade	2233	1288	945	
Audit fees	70	60	10	
Village asset maintenance	605	414	191	
Subscriptions	323	118	205	
Parish Magazine	564	0	564	
Footpath lighting	150	158	-8	
Miscellaneous and expenses	1000	308	692	
Income other than precept	-150		-150	
Total	9683	6546	3136.51	

Bank balances	Current account:	6842
	Deposit account:	14012
S106 money	'Open space'	0
(included in	'Community facility'	945

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