

**Kingston Parish Council**  
**Minutes of Meeting held at 8.00pm on 9 July 2019**

James Clear, Chair (JCI)  
Julie Conder (JCo)  
Miki Ellar (ME)  
Katherine Reid (KR)  
Sue Dalgleish (SD)  
Peter Stokes, Clerk  
Tumi Hawkins (SCDC)  
Members of the public: Rachel Hooper

**1. Apologies**

1.1. None

**2. Minutes of last meeting**

2.1. Accepted

**3. Matters Arising**

3.1. 3.1.1 Emergency Plan: SD advised that she had followed up with SCDC and been told they have appointed a new project officer and are waiting for the officer to take position. SD to chase in about 1 month. **Action SD.**

3.2. 3.1.3 Painting of swing at playground: complete. (NB: incorrectly listed in agenda as 'painting of slide'.)

3.3. 3.1.6 Radar speed gun: the Clerk reported that a total of 6 speed recording sessions had been carried out over different weekdays and times of the day. Agreed to publish a summary of the data in the parish magazine.

3.4. 3.1.7 'Beauty' shop at Kingston Barns: see 'Planning'.

**4. Correspondence**

4.1. Email from CCC regarding LHI funding applications. Agreed that KPC would not be making an application at this time.

**5. County Councillor's report**

5.1. Lina Nieto asked if residents could contact her if they are having any problems with getting an adequate mobile phone signal.

5.2. Lina Nieto also asked if residents could contact her with a list of any road repairs, potholes etc they considered a priority.

**6. District Councillor's report**

6.1. See Appendix A

**7. Open Spaces report**

7.1. No report

7.2. SD said the hedge at the playground next to the small gate (NE corner) looked overgrown. Clerk to investigate.

**8. Clerk's report**

8.1. Bi-monthly report – see Appendix B

8.2. Invoices for payment:

- 8.2.1. G Dean Decorating: £169.00 for repainting swing at playground (already paid): agreed for payment
- 8.2.2. Buchan's Landscapes £485.15 for grasscutting in April: agreed for payment
- 8.2.3. Buchan's Landscapes £485.15 for grasscutting in May: agreed for payment
- 8.2.4. Buchan's Landscapes £485.15 for grasscutting in June: agreed for payment
- 8.2.5. CCC £834.98 KPC contribution to LHI Scheme 2018: agreed for payment after verification
- 8.2.6. CCC £210.09 Street lighting energy: agreed for payment
- 8.2.7. CCC £29.17 KPC contribution to 2015/16 LHI scheme: agreed for payment
- 8.3. 2018/19 Audit: this is now complete.
- 8.4. Payment received from Martyn Apperly: Martyn donated £15 to the Parish Council, being 10% of the proceeds of his 'garage sale', to be used as KPC sees fit. It was agreed to put it towards the cost of the Village Cream Tea Party on the Orchard on Saturday 13 July. Clerk to write to Martyn and thank him on behalf of KPC.
- 8.5. Orchard Cream Tea Party 13 July: it was agreed that since there is to be an opening ceremony for an art installation in the church on the evening of Friday 12 July, set-up for the Cream Tea would be on Thursday 11 July. Clerk to send out an appeal for volunteers.

**9. Planning**

- 9.1. S/4585/18/FL alterations etc at The Thatches, Rectory Lane: has been granted by SCDC.
- 9.2. S/1827/19/LB minor alterations at Pryor's Cottage, Field Road: agreed 'no comment'
- 9.3. S2006/19/FL retrospective change of use at Kingston Barns: agreed 'no comment'. However it was agreed that the Clerk would write to the Planning Department to express the disappointment of KPC that this applicant has not submitted a business case in support this application, and also that this seems to be the second time that he has undertaken development of his premises without first obtaining planning permission.

**10. Date of next meeting:** 10 September 2019

Meeting ended at 21:20

Signed.....

Date.....

## South Cambridgeshire District Council – Caldecote Ward

(comprises the Parishes of Caldecote, Childerley, Kingston, Bourn, Longstowe & Little Gransden)

### Councillor's Monthly Report – July 2019

This report is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

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## 1 Planning

### 1.1 South Cambs Tree Wardens Network

The tree warden scheme was relaunched in October 2018, following the invitation sent out to all parishes by the South Cambs Tree Officer in the Planning Service who is the network coordinator. You can read about it on my blog at <https://tumihawkins.org.uk/south-cambs-tree-wardens-network/>

Since then, we have held events in March 2019 talking about pruning protected trees and in June 2019 talking about “hedges and hedgerows” by popular request. The events were well attended and we hope many more tree wardens will join the tree wardens network. For more information or to contact the south cambs network coordinators, email [planning.trees@scambs.gov.uk](mailto:planning.trees@scambs.gov.uk). We will need many more as we move to enhancing the tree cover and biodiversity in the district over the coming years, in the move to becoming zero carbon by 2050.

### 1.2 Draft Bourn Airfield SPD (Supplementary Planning Document)

Further to my report in June, the draft Bourn Airfield SPD is now out for formal consultation, starting on Monday 17<sup>th</sup> June and ending on Monday 29<sup>th</sup> July 2019.

There will be three public exhibitions

- Thursday 27 June, Cambourne Village College, Sheepfold Lane, Cambourne, CB23 6FR. 3.30-8.00pm\*
- **Wednesday 3 July, Caldecote Village Hall, Furlong Way, Highfields Caldecote, CB23 7ZH. 3.00-7.30pm**
- Wednesday 10 July, Sheltered Housing Communal Building, Hall Close, Bourn, CB23 2SN. 3.00-7.30pm

This is the Public Notice issued by the Planning Service

<https://www.scambs.gov.uk/media/13432/final-ba-spd-public-notice.pdf>

The planning application submitted by Countryside Properties is being in abeyance until the SPD is consulted on and adopted, as the application can then be considered in relation to how it meets the requirements set out in the SPD.

Countryside Properties continue to try to gag me (informing the Council that they have taken advice from their very expensive Barristers) when they deem my actions/words to be a threat to them. I will not be gagged. I talk about the latest attempt in my blog at

<https://tumihawkins.org.uk/countryside-properties-gag-attempts-on-bourn-airfield-development/>

### 1.3 Cambourne West

This is the 4<sup>th</sup> linked village that will make up Cambourne Town. It was given planning permission for up to 2,350 houses and the developers Bovis and Taylor Wimpey have been working with Planning Officers to develop the first 950 houses. The Design Code for the site was passed by the Planning Committee on 28<sup>th</sup> June – it's the 8<sup>th</sup> planning condition and means that that condition is

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now discharged. The plans that the developers submit to the council can now be judged against the design code

#### **1.4 Greater Cambridge Planning Service**

South Cambs and Cambridge City agreed to create a joint planning service in 2016 to create a resilient service. We are now in Phase 2 of the reorganisation and this step includes the trial of the new Council Anywhere program (so staff can work from anywhere in the district) and the launch of the new planning software later in autumn (to facilitate easier working, recording and tracking of applications).

The new structure is more robust but also requires some roles to be filled, which means we are recruiting more planning staff to fill those and vacancies that already exist. This is a challenge due to the shortage of planners nationwide.

#### **1.5 Statement of Community Involvement (SCI)**

You might remember that in February/March 2019 we asked for your views and comments on the draft Statement of Community Involvement (SCI) which sets out how the Greater Cambridge Planning Service of both Cambridge City Council and South Cambridgeshire District Council will engage meaningfully with the public in planning matters of policy and determining applications.

We received 12 responses mainly from the City, which when compared to the number of applications and comments, not to mention complaints we get is rather disappointing. We wanted to know if our way of communicating was good enough and if not how could we improve it. I had expected a lot more comments especially from Parish Councils. The only conclusion we can reach is that the process we have mapped out is acceptable. The document has been revised to take account of the comments that we received.

Cabinet have accepted the revised document for adoption. We would therefore hope that going forward, residents, parishes, agents etc. will work with us as we have set out in that SCI document.

## **2 Housing**

### **2.1 Affordable/Council Housing**

Building work has started on a new development of 14 affordable homes in Fulbourn. Accent Housing are the site owners, and the homes are being built by award winning Hill.

This development will deliver a selection of one-bedroom apartments and two- and three-bedroom houses. Of these, nine properties will be for affordable rent and five for shared ownership. We are on course to meet our target of 70 houses per year

The new homes are being built to high energy efficiency standards and include photovoltaic panels and thermal building fabrics which allow heat to be retained in the winter and kept out in the summer.

### **2.2 Council Housing Performance**

The council housing stock is still at the top of the table for SAP ratings in the Housemark tables, a measure of the energy efficiency of council housing.

For rent collection, the council placed second in the league table. Excellent stuff and congratulations to all who make this happen.

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## 3 Business and Finance

### 3.1 Council Tax & Business Rates collection

The recently published national tables showing Council Tax & Business Rates collection lists South Cambs as retaining its place as **3rd best in the country** at collecting Council Tax. Of the total £114.2m of Council Tax due, we had just £716k (0.63%) outstanding at the end of the financial year, a collection rate of 99.37%.

For Business Rates, we achieved a placement at 16th nationally, an improvement from 26th in the previous year. Business Rates collection rate was 99.5%, with just £404K outstanding at the end of the financial year from a total charge due of nearly £88.4m.

Well done to the entire Revenues team for their hard work.

### 3.2 Business Information and Newsletter

The District Council is offering workshops that will provide a chance for local businesses to:

- talk to our Procurement Officer and hear learn makes a good tender;
- understand how social value can add value; and
- work through our forms to help you to successfully quote for work in future.

The **next workshop is at 2pm on Friday 19 July 2019** at our offices in Cambourne. If you would like to attend please send email to [openforbusiness@scams.gov.uk](mailto:openforbusiness@scams.gov.uk).

For latest business news, events and workshops please check our website at <https://www.scams.gov.uk/business/latest-business-news-and-events/>.

You can sign up for the business newsletter at <http://bit.ly/SCDCBizNews>

### 3.3 Grant Funding for communities

The South Cambs District Council's Community Chest fund is open and Community and voluntary groups can currently bid for funds for use on local projects. Find out more and how to apply at <https://www.scams.gov.uk/community-development/grants/community-chest-grants/>

### 3.4 "My South Cambs" Customer Portal

Please remember the new web based SCDC customer portal is now live. It will enable the Council to provide information to residents in more efficient slimlined way. You can access the new portal either from the South Cambs Council homepage or on <https://mysouthcambs.scams.gov.uk>. Create your own account using e-mail, facebook, Google etc., then use it to report issues, ask questions, obtain information on all council services and also to track progress of enquiries, We are still working on it so we would welcome your feedback and ideas.

## 4 Governance

### 4.1 Leader's Blog

Remember to check out Cllr Bridget Smith, the South Cambs council leader's blog at <https://www.scams.gov.uk/the-council/leader-s-blog-cllr-bridget-smith/> to help you keep up to date with how the administration is doing.

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There are articles of interest talking about her recent appointment as the lead member for the environment on the CaMkOx Arc Joint Advisory Group and her appearance on the Sunday Politics East TV program which featured a debate on plastic recycling.

## **4.2 Cabinet & Parish Councils Liaison Meeting**

Another forum meeting took place on 25<sup>th</sup> June at Cambourne and it was good to see some familiar faces as well as new ones. This liaison meeting is the opportunity for parishes to meet with and hear from each Cabinet Member on the latest in their work areas, and to ask questions.

## **4.3 Blue Plaque Scheme**

South Cambs Blue Plaque scheme was recently launched to honour the most famous people or events associated with the district. The Council agreed to set up the scheme last year, in conjunction with local charity Cambridge Past, Present and Future (CambridgePPF), which already runs the scheme in the city. has taken place at Girton College.

The first Blue Plaque was unveiled at Girton College on 30<sup>th</sup> June, to honour its two principal founders, Emily Davies and Barbara Bodichon, whose work led to establishment of the college as the first residential college for degree level instruction and examination of women in the UK

South Cambridgeshire residents are now being encouraged to nominate a person or event for commemoration. You can do so via [www.scambs.gov.uk/blueplaques](http://www.scambs.gov.uk/blueplaques)

## **5 Transport / Highways**

Whilst transport/highways is not the responsibility of the District Council but of The Combined Authority and County Council respectively, I try to provide updates where it affects the ward.

### **5.1 Stagecoach Bus review**

Do you use buses to get about, then Stagecoach would like to hear from you. The company is conducting a review of its busway services and say responses to their consultation will help them improve the services. To take part go to <https://www.surveymonkey.co.uk/r/cambridgeshirebusway>

### **5.2 A428 Black Cat to Caxton Gibbett Upgrade**

Reminder that the public consultation on the A428 Black Cat to Caxton Gibbett improvements is now running till 28 July 2019. You can read all the relevant information on the Highways England project page at <https://highwaysengland.co.uk/a428-black-cat-to-caxton-gibbet-home/>.

The future scheduled consultation events closest to our ward are:

Yelling Village Hall, High Street, St Neots, PE19 6SB      Thursday 11 July, 1200 – 2000 hrs  
Doubletree by Hilton, Cambourne Cambridge Belfry CB23 6BW      Monday 15 July, 1200-2000 hrs

Please get involved and have your say in this new and important road upgrade. If nothing else, watch the fly through video on the Highways England website!

### **5.3 Combined Authority Local Transport Plan (LTP)**

The Cambridgeshire and Peterborough Combined Authority's draft Local Transport Plan was approved by the Cambridgeshire and Peterborough Combined Authority Board on 29<sup>th</sup> May. It sets out the ambition to create a "world class integrated public transport network" for the combined authority area.

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It is currently undergoing a 15-week public consultation starting on 17 June 2019 and **ending on 27 September 2019**.

The CPCA priority schemes are the CAM Metro, the Strategic Bus Review (operating models, new travel hubs, optimising use of subsidies), Roads including A47 and A428 dualling, CaMkOx expressway, A10 Cambridge to Ely Study.

In amongst all of that, we have emphasised the need to take into account our requirements for low carbon living, cycling and walking networks, safe air quality, climate change, biodiversity and the need for integrating planning and local transport. Not a tall order at all!!

You can read about it on the Combined Authority website at <https://cambridgeshirepeterborough-ca.gov.uk/news/events-announced-across-cambridgeshire-and-peterborough-for-public-to-have-say-on-areas-transport-future/>

There are a series of public exhibitions taking place during the consultation period, including those at these locations closest to the Ward:

Cambourne, Sat 6 July, Cambourne Library, Sackville Way, 9am to 1pm  
Cambridge, Thurs 11 July, Cambridge Central Library, Grand Arcade, 1pm to 6pm  
Cottenham, Thurs 18 July, Cottenham Community Centre, High Street, 3pm to 7.30pm  
Cambridge, Wed 24 July, Cambridge Central Library, Grand Arcade, 2pm to 7pm  
Cambridge, Sat 14 Sep, Cambridge Central Library, Grand Arcade, 10am to 3pm

There are other locations which you can find on the Combined Authority website.

Please do have your say. We need the Mayor to hear directly from residents of South Cambs.

## **6 Ward Issues**

Some of these may already have been covered in the district wide section above (e.g Bourn Airfield), but here are others including events/fetes etc.

### **6.1 Caldecote**

Linden Homes revised application for reserved matters is now out for public consultation. The planning reference is S/4619/18/RM on the south cambs planning portal. There are a number of issues that are still of concern and it is expected that they will be discussed at the July Caldecote Parish Council meeting to enable the parish council consider its response.

### **6.2 Longstowe**

It was a pleasure to attend for the first time the Longstowe Village Fete on 9<sup>th</sup> June. I met a number of new faces and some good chats. The cider was really good, and I did get myself a very lovely painting which brightens up my day each time I look at it. Thank you all for your warm welcome. The weather held too.

I am looking forward to attending summer events in the rest of the ward over the next two months.

## **7 Casework**

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services.

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If you are having any issues with housing, housing repairs, planning, benefits, council tax, bin collection, environmental health etc, don't fight it on your own, I am available to help you to get the best outcome possible for your situation.

If you have time to spare – check out articles on my blog <http://www.TumiHawkins.org.uk>. Whatever I post on there is my view and not LibDem or South Cambs official policy unless I state that it is.

*Tumi*

Tumi Hawkins  
3 July 2019

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## Appendix B

**Financial report 09 Jul 2019**

N.B. All figures exclude VAT

Item	Budget 2019/20 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	2087	-30	2117	
Insurance	402	367	35	
Clerk's salary	1250	333	918	
Grants (section 137)	991	0	991	
Village Hall upgrade	1288	644	644	
Audit fees	44	43	1	
Village asset maintenance	750	592	159	
Subscriptions	368	163	205	
Parish Magazine	521	0	521	
Footpath lighting	201	0	201	
Miscellaneous and expenses	1500	53	1447	
Income other than precept	-150	-73	-77	
<b>Total</b>	<b>9251</b>	<b>2092</b>		

<b>Bank balances</b>	Current account:	4446
	Deposit account:	13323
<b>S106 money (included in above)</b>	'Open space'	0
	'Community facility'	945