

Kingston Parish Council

Minutes of Meeting held at 8.00pm on 11 September 2018

James Clear, Chair (JCI)
Julie Conder (JCo)
Miki Ellar (ME)
Katherine Reid (KR)
Sue Dalglish (SD)
Peter Stokes, Clerk
Tumi Hawkins (SCDC)

Members of the public: Rob Venn, Jeannie Venn, Rachel Hooper

1. Apologies

1.1. None

2. Minutes of last meetings

- 2.1. Parish Council meeting 10 July 2018: accepted
- 2.2. Extraordinary Meeting 21 August 2018: accepted

3. Matters Arising

3.1. Parish Council meeting 10 July 2018

3.1.1. 4.1.1 Updating sign at playground: not yet actioned. **Action: Clerk.**

3.1.2. 4.2.1 Village workday and grasscutting issues: the date for the workday has been set at 20 October. An appeal has been made for volunteers in the September magazine, another will appear in the October magazine. So far 2 people have responded, which is not a viable number. Hopefully more will respond before the day. Stuart Buchan has responded to two issues raised: cutting grass in goalmouths – he will ensure this is done, and cutting grass under trees – he asks that a 2m clearance be maintained under trees, which will be carried out on the workday if it goes ahead.

3.1.3. 4.2.2 Potholes in village: awaiting report from Lina Joseph. LJ not at meeting, no further action.

3.1.4. 4.2.3 Surface of Field Road: awaiting report from Lina Joseph. LJ not at meeting, no further action.

3.1.5. 4.2.5 Publishing information about Kingston Poor Land Charity and appeal for suggested beneficiaries: ME reported that Joan Reynolds had produced a document and shown it to her. ME to ask Joan or Peter Reynolds to email electronic version of document to me or direct to Peter Holly for inclusion in the magazine.
Action: ME.

3.1.6. 4.2.6 Application for mini-roundabout under Local Highways Initiative. Application submitted, no response yet.

3.1.7. 8.1 Affordable housing in Comberton: TH advises that interested parties can find more details at <https://www.home-link.org.uk/EhoWizard/Add>

3.2. Extraordinary meeting 21 August 2018

3.2.1. None

4. Correspondence

- 4.1. Email re damaged verges in Cranes Lane. CCC has declined to intervene, so the Clerk has suggested various possible remedial actions for the householder to carry out himself. Householder is considering these.
- 4.2. Email re damaged cover in Cranes Lane. This is a Cambridge Water Company installation. The Clerk has reported it to them, they have undertaken to repair.
- 4.3. Email from Torrie Smith requesting a letter of support from KPC for the PCC's application for Heritage Lottery funding. KR to draft letter for JCI to sign. **Action: KR, JCI.**
- 4.4. Email from SCDC requesting parish councils to draw up an Emergency Plan and submit a copy to them. JCo and SD to draft a plan for KPC approval. **Action: JCo, SD.**
- 4.5. Email from SCDC re Local Development Plan: agreed to publicise information through the magazine and email list.
- 4.6. Email re problems in Rectory Lane:
 - 4.6.1. Wheelie bins left in the road: this is partly the fault of the SCDC refuse collection team. Clerk to contact SCDC. Tumi Hawkins to supply details of contact. **Action: Clerk, TH.** Clerk also to speak to householder. **Action: Clerk.**
 - 4.6.2. Can KPC make a designated place for bins at the top of Rectory Lane? It was agreed that this is not a practical proposition, and has not been done before as far as anybody present could remember. No further action.
 - 4.6.3. Vegetation overgrown: agreed Clerk will speak to householder. **Action: Clerk.**
- 4.7. Email from CAPALC re GDPR: agreed no action necessary for the present beyond what has already been done.

5. County Councillor's report

- 5.1. No report

6. County Councillor's Liaison Meeting report

- 6.1. No meeting, no report. Agreed to discontinue this agenda item.

7. District Councillor's report

- 7.1. See Appendix A.

8. Open Spaces report

- 8.1. JCI to spray weeds under climbing frame at playground prior to the addition of more playbark on 20 October. **Action: JCI.**

9. Clerk's report

- 9.1. Bi-monthly report: previously circulated. See Appendix B.
- 9.2. Invoices for payment:
 - 9.2.1. Buchan's Landscapes grass cutting Aug £471.48: agreed for payment.
 - 9.2.2. Buchan's Landscapes grass cutting Sep £471.48: agreed for payment.
 - 9.2.3. Clerk's expenses £94.57: agreed for payment.
- 9.3. Dealing with planning applications: it is clear from the CAPALC Aug 2018 bulletin that contrary to the previous belief of KPC it is not permissible to delegate the responding to planning consultation to the Clerk. The response can only be decided by a quorate and properly held meeting of the Parish Council (or other authorised parish council committee). If this is not possible at a normal meeting, an extraordinary meeting must

be held. In any other case the parish council cannot respond. It was agreed therefore that the previous practice of delegation to the Clerk would be discontinued and the Parish Council's standing orders would be amended to reflect this. In future cases the Chair will decide whether or not an Extraordinary Meeting is to be called.

9.4. Playground inspection May 2018: the various points raised by the inspector as requiring action were discussed and action agreed as follows:

9.4.1. Gate: the 'missing item' is a side-gate. RoSPA have been informed there is and never has been a side gate so they will discontinue reporting it as missing.

9.4.2. Seating: application of wood preservative to be carried out on workday 20 October.

9.4.3. Basket swing: Buchans have agreed to apply weedkiller close to timbers, to remove need to use strimmers. This will avoid strimmer damage to timbers.

9.4.4. Basket swing: supplier has confirmed that a secondary support device is unnecessary. No further action.

9.4.5. Goal posts: grass has not been cut inside goals. Buchsn have been asked to ensure grass inside goals is cut in future.

9.4.6. Willow Tunnel: it was agreed that although the inspector assessed the risk score as 8 (medium risk) the willow saplings in fact present a very low risk and it was agreed to take no further action.

9.4.7. Slide: the inspector informed that a protective surface was required with a risk score of 7 (low). It was agreed that since there have been no injuries in the 20 years that the slide has been in place and there is a good grass surface surrounding the item, the actual risk score is lower than this. No further action.

9.4.8. Swing: requires painting. Barry Marsh has been asked to quote to rub down and paint. Clerk to progress. **Action: Clerk.**

9.4.9. Climber: more playbark needed. To be carried out on the workday 20 October.

9.4.10. Climber: splits in timber. Risk score 6 (low). Agreed to monitor, no action at this time.

9.4.11. Climber: weeds in surface. To be sprayed prior to workday. **Action: JCI.**

9.5. Change of bank signatories: this has been completed and all councillors can now authorise payments.

9.6. Padlock at recreation ground: this was recently found to be missing. The Clerk has bought and fitted a new one. Agreed to change the combination and inform all relevant people. **Action: Clerk.**

9.7. Allotments: all four plots are let to their previous tenants for the 2018/19 season and rents have been paid.

10. Planning

10.1. S/3290/18/TC tree work at The Barn, Field Road: agreed to accept, and request that a condition be made that for each tree felled a replacement tree is planted on the site (not necessarily of the same type or in the same location).

11. Date of next meeting: 13 November 2018

Meeting ended at 21:20

Signed.....

Date.....

South Cambridgeshire District Council – Caldecote Ward Councillor's Monthly Report – September 2018

Caldecote Ward comprises the Parishes of Caldecote, Childerley, Kingston, Bourn,
Longstowe & Little Gransden

This report is for all the Ward, so please be aware that some of the content may not be relevant to
your particular Parish.

Summer is now over, families returned from holidays and children all going back to school this week. Life returns to normal as the “silly season” comes to an end. I hope you have all had a good summer break, and ready to take on the rest of the year.

1. Planning

Draft Local Development Plan (LDP)

The BIG news is that the Planning Inspectors examining the 2014 Conservative Local Development Plan have given their report and have found that the plan is sound. The announcement was made on 3rd September 2018 with publication of the Inspectors final report and the Appendix that contains the main modifications. That is good news for the district in that it means that new planning policies can now be given full weight when considering planning applications, and it removes the threat of speculative developments. The plan is sound subject to the main modifications.

The Plan has to be debated first and adopted by Full council and this will be done at the end of the month (27th September). After that, it becomes part of the Adopted Policies of the Council. The Cambridge plan will go to their Planning and Transport committee and then for adoption at full council on 18th October.

This means that Bourn Airfield will now be going ahead. The Supplementary Planning Document (SPD) that maps out the design guide will now be prepared. This SPD will contain the requirements for how the site will be built out. The SPD for Waterbeach has already been created and is now out for consultation. For Bourn Airfield, it will likely be in a few months time.

The other significant point is that the joint trajectory of house building for Cambridge City and South Cambs. She also accepted that the Liverpool method of calculating housing land supply should be used, together with a 20% buffer for the 5-year supply calculation. This method addresses any shortfall over the whole period of the plan. Therefore, we now have a 5.8 years of housing land supply.

Housing requirements are 14,000 for City and 19,500 for South Cambs.

NPPF is bringing in a delivery test, looking at how houses are delivered, so we will as a council have to do what we can to make sure that delivery continues at the rate required to keep us above the threshold.

Committed to reviewing the plan early (about 2022), and to start preparing a joint new plan with Cambridge City in 2019.

Designation

Another piece of good news is that the Council's Planning service is NOT to be designated. The minister Kit Malthouse recognised the special circumstances that led to the drop in performance, actions taken to remedy and measures put in place to improve going forward. This means we can

continue to build up the Greater Cambridge Shared Planning Service into the great service we know it can be.

Village Design Statements (VDS) – The Council received responses from 18 villages interested in taking up the offer. It was good to have so much interest in it, which made the final selection challenging. However the 6 villages chosen, including Caldecote, have been informed and work is now progressing.

Implementation of Shared Planning Service:

Work on Phase 1 of the new service is now complete, and the senior management team are now all in place. Phase 2 is now starting, and will focus on the IT, team structure and processes, and recruitment to fill in new roles or existing vacancies

You may begin to see the effect of the shared service in terms of the identification and branding, email addresses, phone numbers etc.

Regarding the South Cambs service as it was, I continue to receive feedback, a lot of which is negative, about the service and am working through these with the officers. Please keep them coming as this is helping us with the new service we are now working to put into place.

2. Transport

The Cambourne to Cambridge (C2C) Busway

It is on record that Mayor James Palmer is not in favour of the busway and two months ago instructed the Greater Cambridge Partnership (GCP) to “pause” work on the proposal until the study into his transport proposals for the combined authority area is completed. Therefore, no progress has been made yet on selecting the preferred route.

The Planning Inspectors in the local plan report stated “It is fair to say that the scheme is still at an early phase of development, but the City Deal Executive Board allocated £59 million towards the eastern section of the scheme in January 2015, and we consider that there is a reasonable prospect that the scheme will be completed during the Plan period.”

It is clear they did not consider the Mayor’s role and that their confidence in its completion within the plan period may be misplaced.

East – West Rail

CamBedRailRoad (CBRR) is a community based group that is promoting an alternative route for the ‘missing link’ on the Cambridge to Oxford railway. The section between Sandy and Cambridge has not yet been planned – and an announcement is expected very shortly. CBRR consider that the current preferred route corridor is inadequate and are actively promoting an option running along the A428 corridor connecting the new developments at Bedford, St Neots, Cambourne and Northstowe before dropping into the new station at Cambridge North. You can view the plans at <http://www.cambedrailroad.org>

3. Environmental Services – Recycling and Single Use plastics

Please check the council website regularly for updates at <https://www.scams.gov.uk/bin-collection-service-announcements>

Councillors have supported a motion to look at ways in which the Council can reduce its own use of single use plastics and encourage residents to do likewise. It is extremely difficult to avoid single use packaging and it must be up to Government to legislate to get the supermarkets to move from their over-reliance on plastic. Iceland and Morrisons have made a start so hopefully others will follow but we can all do our own little bit. As a start you can avoid buying anything that is in black plastic which cannot even be recycled and will end up in landfill.

4. Casework/Councillor Drop-in surgery

I have not yet decided when and where to hold surgeries for this municipal year, but will let you know as soon as I come to a decision.

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. If you are having any issues with housing, housing repairs, planning, benefits, council tax, bin collection, environmental health etc, don't fight it on your own, I am available to help you to get the best outcome possible for your situation.

Tumi

Tumi Hawkins
6-September-2018

Email me @:	tumi@tumihawkins.org.uk
Read my blog at:	http://www.TumiHawkins.org.uk
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Appendix B

Financial report 11 Sep 2018

N.B. All figures exclude VAT

Item	Budget 2018/19 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	2115	1236	879	Includes receipts from Fasnacloich and CCC.
Insurance	438	390	48	
Clerk's salary	1212	524	688	
Grants (section 137)	682	0	682	
Village Hall upgrade	7010	644	6366	
Audit fees	44	44	0	
Village asset maintenance	600	123	477	
Subscriptions	346	164	182	
Parish Magazine	504	0	504	
Footpath lighting	171	194	-23	
Miscellaneous and expenses	1342	256	1086	
Income other than precept	-130	-55	-75	Interest + allotments
Total	14334	3521		

Bank balances	Current account:	1691
	Deposit account:	19584
S106 money (included in above)	'Open space'	5721
	'Community facility'	945