

Kingston Parish Council
Minutes of Meeting held at 8.00pm on 9 January 2018

James Clear, Chair (JCI)
Julie Conder (JCo)
Keith Tan (KT)
Miki Ellar (ME)
Peter Stokes, Clerk
Tumi Hawkins (SCDC)
Members of the public: Charlie Richmond, Linda Rimmer, Jo Murphy

1. Apologies

1.1. Trish Dunlop

2. Minutes of last meeting

2.1. Accepted

3. Matters Arising

- 3.1. **Kissing gate near Toft:** Lina Joseph has requested an update from Peter Gaskin, response awaited. Clerk to continue to follow up. **Action: Clerk.**
- 3.2. **Overhanging branches at Brookside, Toft:** these have now been cut back. No further action.
- 3.3. **Rural Services Network:** this organisation has now started sending regular newsletters. No further action.
- 3.4. **Bank Signatories:** completed forms have been returned to Unity Trust Bank, response awaited.

4. Planning

- 4.1. **S/3862/17/LB and S/38759/17/FL replacement of outbuildings with garden studio, small extension to house, insulated render to house, replacement of gutters and downpipes** at 1, Field Row (amendment to previous application): agreed to respond 'support'.
- 4.2. **S/4133/17/PA change of use of agricultural building** at Kingston Pastures Farm, Old Wimpole Road: agreed to respond 'support' confirming earlier response by the Clerk using delegated powers.

5. Correspondence

- 5.1. **Email from CCC** re Cambridgeshire Energy Switch Scheme: Clerk has circulated details via the email circulation list and the magazine.
- 5.2. **Email from SCDC** re Community Awards: agreed not to nominate anyone this year, as previous experience has indicated that there are too many 'winners' who then receive mediocre recognition.
- 5.3. **Emails from Rob Venn** re new 'road' across fields north of the old railway line nature reserve: agreed that this seems to be an access track on private agricultural land, and does not require planning permission or pose a cause for concern.

6. County Councillor's report

6.1. No report

7. County Councillor's Liaison Meeting report

7.1. No meeting

8. District Councillor's report

8.1. It was agreed to circulate revised information from SCDC on overflow recyclable refuse. **Action: Clerk.**

8.2. See Appendix A for full report.

9. Open Spaces report

9.1. There is concern that Allotment plot no I is still poorly maintained. The tenant lives in Caldecote. JCI to check and advise. If it is still not being cultivated, Clerk to pass details to Tumi Hawkins who will contact the tenant. **Action: JCI, Clerk, Tumi Hawkins.**

10. Faster Broadband for Kingston report

10.1. JCo reported that there were still 5 households she is aware of unable to order fibre broadband, with various excuses and reasons being given. JCo is continuing to try to get these resolved. Agreed to repeat the item in the magazine encouraging residents with problems to contact JCo. **Action: Clerk.**

11. Clerk's report

11.1. **Bi-monthly report:** previously circulated. See Appendix B.

11.2. Budget and precept for 2018/19

11.2.1. The draft budget was accepted with the following amendment: 'Miscellaneous and expenses' reduced by £556 (the KPI contribution to the LHI project) since this was already included in last year's provision.

11.2.2. The precept was set at last year's figure increased by RPI per household ('option B') i.e. £9391.

11.2.3. See Appendix C for the budget and precept calculation.

11.3. Invoices for payment:

11.3.1. Cambridgeshire ACRE, subscription, £55.50: agreed for payment

11.3.2. SLCC, subscription, £59.00: agreed for payment

11.4. **Request from PCC:** the PCC has requested the customary grant for the magazine and £593 for churchyard maintenance. Agreed to pay £485 for the magazine (as per budget) and £593 for churchyard maintenance which was the amount requested, although this is lower than the amount budgeted (£682).

11.5. **Repair to bench at playground:** completed.

11.6. **General Data Protection Regulation:** the Clerk has received information from NALC (Legal Briefing L10-17) and CAPALC (email dated 9 Jan 2018) to the effect that in general parish councils will not be able to appoint their parish clerks as Data Protection Officers because they do not satisfy the requirement that the DPO is impartial. Parish clerks who process personal data will have a conflict of interest which makes them ineligible for the position of DPO. It will therefore be necessary for parish councils to engage an external person or service. Further clarification is expected.

12. **Items for next meeting:** none

13. **Date of next meeting:** 13 March 2018

Meeting ended at 21:30 hrs.

Signed.....

Date.....

South Cambridgeshire District Council – Caldecote Ward Councillor's Monthly Report – January 2018

Caldecote Ward comprises the Parishes of Caldecote, Childerley, Kingston and Toft **until May 2018**
From May 2018, the Ward will comprise the Parishes of Caldecote, Childerley, Kingston, Bourn,
Longstowe & Little Gransden

This report is for all the Ward, so please be aware that some of the content may not be relevant to
your particular Parish.

Happy New Year-

I would like to wish you and your families a very Happy New Year 2018 and hope it will be an
excellent year for you

1. Ward Boundary Changes

This is the year when the District Council ward boundary changes take effect. As I have previously
reported, the Local Boundary Commission proposed that South Cambridgeshire should be
represented by 45 councillors, down from the current 57. You can read full details of the changes at
<https://consultation.lgbce.org.uk/node/6215>

Caldecote Ward will remain a single member ward, will lose Toft (which goes into Hardwick), but
gain Bourn, Longstowe and Little Gransden. I will be standing again with the strong hope of
remaining the Caldecote Ward District Councillor!

2. Planning

Caldecote – Welbeck Appeal for 58 Houses on Grafton Drive

The new year brought the news that the Planning Inspectorate allowed the appeal by Welbeck
Homes to build a further 58 houses at the western edge of Grafton Drive in Caldecote. Residents of
Grafton Drive, a private road, are distressed about it for good reason. What this has highlighted is
that the new trend to make roads in new estates private, to be maintained by residents needs a
rethink as it does not give the protection that is expected. The Inspector acknowledged a number of
shortcomings of the site, but weighed in favour because of the lack of 5-year housing land supply.
This self-inflicted problem of the 5-year housing land supply strikes yet again.

So Caldecote is now set to grow by 269 houses over the next 5 to 10 years, which is an increase of
circa 40% on the current size of the Parish. None of this was taken into account when the new ward
boundaries were being redrawn!!

Draft Local Development Plan Update – NEW CONSULTATION

SCDC has launched the next stage of the process for the Local Development Plan. It is a
consultation on main modifications, starting on Friday 5th January 2018 and closing at 5pm on
Friday 16th February 2018. This follows extensive communications between the Inspectors and the
Council. The Inspectors have asked for the consultation on the main modifications which they
consider may be necessary to make the submitted plan “sound”.

Some of those main modifications were those proposed by the Council back in 2016, including to
the development area of Bourn Airfield, and this is of serious concern due to the effect on
Highfields Caldecote, potentially directly linking the two.

Full details of the consultation is on the council website at <https://www.scambs.gov.uk/mainmods>. There are over 300 modifications that are being consulted on, including on Bourn Airfield.

To help with reducing confusion and identifying the relevant sections – as there are so many documents, please take a look at the document Consultation Report Chapter 6 at https://www.scambs.gov.uk/sites/default/files/c_main_modifications_consultation_report_-_chapter_6_part_1.pdf). The text for the relevant modifications are from SC-MM077 on page 243 to SC-MM092 on page 250. The document itself starts with page 211 so only about 33 pages in to find stuff on Bourn Airfield.

Comments should be on the modifications only, either in support of or objection to and stating reasons why. The Inspectors have asked the Council not to register any response that does not conform to this requirement.

When I have had a chance to read and digest the text of the modifications, I will be publishing my thoughts on the modifications on my blog at <http://tumihawkins.org.uk/bourn-airfield-development-consultation-modifications-my-thoughts/>

In the meantime, I continue to work with StopBAD on this issue and hope we will prevail.

Future Local Development Planning

One of the key modification is the method for calculating 5 year housing land supply. The Council had been using the Sidgwick method and 5% buffer. The Inspectors have now insisted that the Liverpool method and 20% buffer be used, because of the poor delivery record over past years. This method also allows the backlog to be spread over the entire plan period, so whilst giving the council room to breathe in catching up, it still requires that we have a 20% buffer – which is a lot of houses!!

The Inspectors have also now stated that they require a commitment from South Cambs and Cambridge City councils to produce a Joint Local Plan, starting in 2019, for both areas. This will be the plan that takes over from the next plan period 2031 onwards!

Speculative Developments Permissions Granted

You may remember as I reported in December 2017 that I tried to put in a motion to full council asking the Council to remove Bourn Airfield from the local plan because over 4000 speculative applications had been granted permission since the time the plan was submitted. The Council refused, hiding behind legal advice from their QC to the effect that it was not in their gift to do so.

It is my intention to submit the same motion with revised wording, for the council meeting later this month. Watch this space.

The CAMKCOX Arc

You maybe aware that there are major government ambitions to create an arc of development reaching from **Oxford through Milton Keynes to Cambridge**. A great deal of time and public money is being set aside to deliver the infrastructure that goes with this national project to – for example – dualling the A428 and opening the missing rail link from Cambridge to Sandy.

This is already having a major impact on South Cambs. We predicted some time ago now that Bassingbourn Barracks would be highlighted as a development area for a potential New Town, and that is coming true.

The National Infrastructure Commission has released a wide-ranging report exploring how best to take this national step-change forward. It is well worth a read at <https://www.nic.org.uk/wp-content/uploads/171122-NIC-Final-Report-5th-Studio-optimised.pdf>.

To be specific, Chapter 3.7 on page 79 of the report says: *The case study location continues the emerging pattern of new settlements at a distance of 10-15 miles from Cambridge along key radial routes. It does so by assuming that East West Rail - which will provide an additional spoke in the pattern of radial public transport connections into Cambridge - will be routed via the current MOD site at Bassingbourn. Any MOD operations would need to be incorporated or re-provisioned on another site with less development potential/value (e.g. Mildenhall) as part of an ongoing process of consolidation of military sites (despite recent moves to return the site to active use following a period of closure).*”

It also ends that page by stating “*One key lesson to learn from Cambourne, a previous new town development of similar scale and distance from the city, is the need for high quality public transport options to be available from the very beginning*”

Which goes a long way to explain the pressure to build the Cambourne to Cambridge busway.

3. Greater Cambridge Partnership (GCP) Cambourne to Cambridge Busway Consultation

The GCP consultation is still on and there is still the opportunity for people to have their say!!

The “Better Bus journeys consultation” now **closes on 29 January 2018**. The route Options are: **Route A** (formerly Option 1) introduces an inbound bus lane from Madingley Mulch to the M11 junction.

Route B (formerly Option 6), introduces a tidal bus lane from Madingley Mulch to High Cross. This would change direction depending on peak times

Route C (formerly Option 3/3a) creates a dedicated off road busway across fields and greenbelt, new bridge across M11, into residential area south of West Cambridge development.

Two public events are being held in January –

- Dry Drayton Village Hall, High Street, Dry Drayton - 9 January, 6-8pm.
- Selwyn College, Grange Road, Cambridge - 18 January, 6-8pm

Residents can comment online at <http://www.greatercambridge.gov.uk/C2C>. However, do read the information on their carefully and with a few grains (or bags) of salt.

I will be posting up my response on my blog at <http://tumihawkins.org.uk/really-better-bus-journeys-proposed-cambourne-cambridge-busway/>

Park and Ride Parking Charge to be dropped

The GCP has agreed to subsidise the removal of the charge to park at the Cambridge Park and Ride sites starting in April 2018. Since the £1 charge was introduced, use of the Park and Rides has fallen significantly.

Councillors have asked that the GCP Board also review the opening times of the Park and Rides and the bus services which are provided commercially by Stagecoach; in particular to meet the demand for those with early starts and those wanting to spend a night out in Cambridge.

4. Bin Collection

A reminder that residents no longer need to use their plastic caddies to recycle paper. Instead, waste paper should be placed directly into the blue bin. Residents are free to keep their caddies and use them however they wish. South Cambs wants to know what uses residents are making of these caddies, so feel free to take pictures and send them in or post up on the council twitter feed.

You can find further details about this change here: <https://www.scambs.gov.uk/paper-recycling-changes>

One issue that has arisen over Christmas is folk having quite a lot of stuff to recycle, more than can go in the blue bins. Those who put the extra in boxes found that the boxes were not collected. This is what the Council had to say about this:

“If the blue bin is full, excess recyclable material will be collected if placed in one transparent sack next to the blue bin. Please put any glass in your blue bin, not in the sack for safety reasons. One bundle of cardboard may be left next to your bin if it is of a size which would fit inside the bin if there were space. Please tape or tie into a bundle to assist collection. Please do not use other colour wheeled bins for your excess recycling.”

So the important point is – put any excess rubbish for recycling in a transparent sack! But as always there was a key component missing – where do residents get the transparent sack from??

W asked and the reply was: *“Crews are happy to collect recycling side waste providing they can see through the bag to confirm that the contents are recyclable.”*

Most of the major Supermarkets stock recycling sacks that would meet this requirement. These include Tesco, Sainsburys and Asda. So if the bag is white and you can see through it then we would expect the crews to collect this. Basically the thinner the bag is the better so that contents can easily be checked”

So there you have it!

5. Superfast Broadband

I continue to receive requests for help from residents in Highfields and Kingston to get the broadband issues sorted out.

A reminder that anyone who has hit the brick wall with BT and cannot order because the “computer says no” please contact me asap by email (tumi@tumihawkins.org.uk) and provide the following info:

Your Name, house number, street name, postcode, tel number, supplier, order number (if any), reason for being refused an order, and any other comment that is relevant.

6. Business issues

Individuals and businesses are being warned to watch out for cold calls and online contact from fraudsters who are offering victims the opportunity to apply for Government grants for an advance fee. To make the grants look legitimate fraudsters have set up bogus companies and convincing looking websites that claim to be operating on behalf of the UK Government.

Fraudsters cold call businesses and individuals offering the grant and if they're interested direct them to fill out an online application form with their personal information. Once the fraudsters have that information they'll contact back victims and congratulate them on being accepted onto the grant programme.

Applicants are then asked to provide identification and are instructed to get a pre-paid credit card to deposit their own contribution to the fake Government grant scheme. Fraudsters will then contact victims on the phone or are emailed and asked for the details of their pre-paid credit card and copies of statements to in order for them to add the grant funds.

Of course the grant funds are never given by the fraudsters and the money that's been loaded by the victim onto the card is stolen. If you receive one of these calls, hang up immediately and report it to us and the police.

7. Casework/Councillor Drop-in surgery

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. If you are having any issues with housing, housing repairs, planning, benefits, council tax, bin collection, environmental health etc, don't fight it on your own, I am available to help you to get the best outcome possible for your situation.

I have now stopped the drop-in surgery or the rest of the municipal year (that is January to April). However you can still reach me in the normal way if you need my assistance at any time. My contact details are still the same as below.

Tumi

Tumi Hawkins
8-Jan-2018

Email me @:	tumi@tumihawkins.org.uk
Read my blog at:	http://www.TumiHawkins.org.uk
Twitter:	@CouncillorTumi
Facebook	@itsCouncillorTumi
LinkedIn	TumiHawkins
Call me on:	01954 210840

Appendix B

Financial report 17 Jan 2018

N.B. All figures exclude VAT

Item	Budget 2016-17 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	2053	2036	17	Contribution from Fasnacloch not yet recd
Insurance	421	422	-1	
Clerk's salary	1166	796	370	
Grants (section 137)	682	0	682	Grants request letter from PCC not received
Village Hall upgrade	4788	4624	164	
Audit fees	144	44	100	
Village asset maintenance	600	404	196	
Subscriptions	297	214	83	
Parish Magazine	485	0	485	
Footpath lighting	165	0	165	
Miscellaneous and expenses	1292	174	1118	
Income other than precept	-130	72	-202	
Total	11963	8786		

Bank balances	Current account:	2245
	Deposit account:	19019
S106 money (included in above)	'Open space'	5721
	'Community facility'	945

Appendix C

Budget and Precept for 2018/19

N.B. All figures exclude VAT

Item	Budget 2017/18 £	Expenditure YTD 2017/18 £	Budget minus expenditure YTD (negative = overspend) £	Expected spend for whole year 2017/18	Budget for 2018/19	
Grass and Hedge cutting	2053	2036	17	2036	2115	incr by RPI
Insurance	421	422	-1	422	438	incr by RPI
Clerk's salary	1166	796	370	1166	1212	incr by RPI
Grants (section 137)	682	0	682	682	682	incr by RPI
Village Hall upgrade	4788	4624	164	4624	7010	Fixed repayment of loan + agreed-in-principle grant for outside area
Audit fees	144	44	100	44	44	Assume internal audit fee as last year, no external audit fee
Village asset maintenance	600	404	196	446	600	as last year
Subscriptions	297	214	83	333	346	incr by RPI (note no NALC subscr in 2017)
Parish Magazine	485	0	485	485	504	incr by RPI
Footpath lighting	165	0	165	165	171	incr by RPI
Miscellaneous and expenses	1292	174	1118	1292	1342	incr by RPI
Income other than precept	-130	-65	-65	-130	-130	Assume unchanged
Total	11963	8650		11565	14334	
Agreed precept					9391	
Surplus precept over budget					-4943	

RPI for 12 months ending Nov 2017 (latest available) 3.90% (source: ONS)

Precept 2017/18	£9,098
Council tax base 2016/17	118.60
Council tax base 2017/18	122.70
Council tax base 2018/19	121.90

% incr in tax base this year/last year	-0.65%
Precept for no incr per household (option A)	£9,039
Precept for RPI incr per household (option B)	£9,391

Council tax* per band D house 2017/18	£74.15
Council tax* per Band D house 2018/19 (option A)	£74.15
Council tax* per Band D house 2018/19 (option B)	£77.04

* parish contribution

		08/01/2018	05/01/2017
Bank balances	Current	£2,245	£6,507
	Savings	£19,019	£18,404
S106 money (included in above)	'Open space'	£5,721	£5,721
	'Community facility'	£945	£945