

Kingston Parish Council

Minutes of Meeting held at 8.00pm on 8 November 2016

Present:

Tim Fitzjohn, Chairman (TF)
Julie Conder (JCo)
James Clear (JCI)
Keith Tan (KT)
Peter Stokes, Clerk
Tumi Hawkins (SCDC)

Member of the public: Lina Joseph

1. Apologies

1.1. Trish Dunlop

2. Minutes of last meeting

2.1. Accepted

3. Matters Arising

- 3.1. **3.1 Communications problems with County Councillor:** part of the reason for pursuing this was that it was understood that County Councillor endorsement was required for Kingston to participate in the Highways Volunteering Scheme – however TF has established that this is not the case. Agreed to contact Highways Dept to bring our annual litterpick into the Highways Volunteering Scheme. **Action TF.** Agreed no further action regarding communication problems with County Councillor.
- 3.2. **3.2 Dog waste/litter bins:** all three new litter bins are now in place. The one outside the recreation ground has been displaced by a reversing vehicle. TF, JCI and Clerk to make site visit on 12 November and either rectify or decide further action. **Action: TF, JCI, Clerk.**
- 3.3. **4.4 Phone box in Kingston:** SCDC has sent its draft decision to the Secretary of State, which includes Kingston's objection to removal of the phone box.
- 3.4. **8.4 Fence at permissive path:** now repaired.
- 3.5. **8.9 LHI bid 2016:** after several reminders from the Clerk this has now been picked up again by Highways, this time by a different engineer, Stephen McGee. KPC has agreed in principal that it wishes to proceed and is willing to contribute 10% of the cost, subject to final confirmation when costs are known. Mr McGee has forwarded details of proposed locations. It was agreed that the Church Lane location is suitable but the Tinker's Lane location should be at the next streetlight towards the village. Clerk to reply to Mr McGee. **Action: Clerk.**

4. Correspondence

4.1. Email from Heather Ginn re cars parking on grass:

- 4.1.1. Heather endorsed the publication of the car parking map and pointed out that visitors to the village frequently park in unsuitable places such as the grass triangle outside her house. She suggested that a 'Parking' sign be erected at the village hall car park to encourage visitors to park there. Agreed that TF, JCI and the Clerk would make a site visit and look at possible locations for such a sign on 12 November (see also Minute 3.2). **Action: TF, JCI, Clerk.**

4.1.2. Heather Ginn also suggested that large stones could be positioned at the corners of the grass triangle outside her house to discourage vehicles from driving over it. Agreed to obtain 2/3 stones similar to those outside Thatches and locate as suggested. **Action: Clerk.**

4.1.3. JCI pointed out that the parking map is misleading and suggests that cars can be parked further along Bourn Road than is practicable. Clerk to review and modify the map as necessary. **Action Clerk.**

4.2. **Letter from Unity Trust Bank:** following changes in regulations, small public authorities such as KPC now have the same protection under the Financial Services Protection Scheme as was previously available only to individual savers. Eligible deposits are protected up to a maximum of £75,000.

4.3. **Email from SCDC re Local Green Spaces:** agreed to respond to say that they are still supported by KPC, and that 'Tranquil' should not be included in the Village Orchard. **Action: Clerk.**

4.4. **Email from CAPALC:** following legal advice it has been clarified that parish councils are not empowered to make donations for the maintenance or repairs of church buildings.

4.5. **Email from SCDC re training courses:** agreed that TF and the Clerk would attend one of the 'Nuts and Bolts' courses on 16 November at Cambourne and 30 November at Sawston. TF to advise the Clerk which is the most suitable for him. **Action: TF.**

5. County Councillor's report

5.1. No report.

6. District Councillor's report

6.1. See Appendix A attached.

7. Open Spaces report

7.1. No report.

8. Clerk's report

8.1. **Bi-monthly report** – previously circulated. See Appendix B attached.

8.2. Invoices for payment:

8.2.1. Playdale, installing posts for tunnel £354.00 – agreed for payment

8.2.2. Barry Marsh, repairs to fence at permissive path £225.00 – agreed for payment

8.3. **Revised standing orders:** the revision to Standing Order 13 was agreed, with changes of 'he' to *Parish Clerk* for clarity. See Appendix C attached. It was also agreed that where appropriate the Clerk was authorised to respond 'support' for a planning application dealt with under this procedure.

9. Planning

9.1. S/2928/14/FL Oak framed garden room to rear, oak frames to enclose porch to rear, new tiled roof to outbuilding at Prior's Cottage, Field Road. Previously agreed 'support' under Standing order 13.

10. **Items for next meeting:** none

11. **Date of next meeting:** 10 January 2017

Meeting ended at 21.30

Signed.....

Date.....