

Kingston Parish Council
Minutes of Meeting held at 7.30pm on 14 July 2015

Present:

James Clear (JCI) Chairman
Julie Conder (JCo)
Keith Tan (KT)
Peter Stokes, Clerk
Tumi Hawkins (SCDC)

1. Apologies

- 1.1. Tim Fitzjohn
- 1.2. Trish Dunlop

2. Minutes of last meetings 12 May 2015 and 21 May 2015

- 2.1. Accepted

3. Matters Arising

3.1. Matters arising from Parish Council meeting 12 May

- 3.1.1. **3.1 Cycleway between Kingston and Toft:** Stephen Frost not present, item deferred.
- 3.1.2. **3.2 Broadband in Kingston:** JCo has been in correspondence with Noelle Godfrey, Programme Director of Connecting Cambridgeshire at Cambridgeshire County Council. She has been informed that BT is looking at extending fibre broadband to Kingston, with a fibre cabinet in the village. A feasibility study is under way but there is no information available as to when this will be completed. JCo was told: *'Early indications are that fibre broadband will be delivered in your area during the first half of 2016'*. Meanwhile Donal O'Donnell has offered to carry out a detailed survey of current broadband speeds in the village, building on the earlier work on this carried out by Peter Stokes. Tumi Hawkins agreed to try and find out which is the responsible BT director and obtain a timetable. **Action: Tumi Hawkins.**
- 3.1.3. **10.5 Orchard Tea Party 18 July:** Peter Stokes is organising marquee set-up, Janet Clear is organising the tea and scones. Set-up on Thursday 16 July.
- 3.1.4. **10.3.1.2 Internal Audit report:** The Clerk has written to the internal auditor to explain KPC approach to her suggestions, and intended actions, and she has accepted these as appropriate and sufficient.
- 3.1.5. **10.4 Parish Council insurance:** KPC has now changed to Aon insurance, at a considerable cost saving, and with no penalty for prematurely ending the 5 year agreement with the previous insurer. The policy now includes employee and member indemnity.
- 3.1.6. **10.5 Transparency code:** the required information is now published in the KPC section of the village website.
- 3.1.7. **10.6 Workday and safety inspection at playground:** the necessary work has now been completed apart from the replacement of the swing chains. **Action: Clerk.**

3.2. Matters arising from Annual Parish Meeting 21 May

- 3.2.1. **1.1 Communication problems with County Councillor:** agreed to contact the Democratic Services Officer at SCDC and ask for advice on how to resolve these problems.
- 3.2.2. **2.1 Visibility to the right when exiting Field Road:** the Clerk has referred the matter to the Highways Department of CCC, and a reply is awaited.
- 3.2.3. **6.4 Kingston Poor Land Charity:** it was noted that many residents will be unaware of the charity and its purpose. Agreed to write to the trustees suggesting that they consider an item in the parish magazine explaining the origins, purpose and recent activity of the charity. Clerk to draft a letter and circulate for comments. **Action: Clerk.**

4. Correspondence

- 4.1. **Letter from LGSS Law** offering legal services: noted
- 4.2. **Email** pointing out that the litter bin at the playground is regularly raided by foxes, and is also too small. Agreed to ask SDCD if a larger one can be provided (see also item 10.3).
- 4.3. **Letter from Kingston PCC** thanking KPC for grants received for churchyard maintenance and the parish magazine, and discussing future options for grass cutting in the churchyard.
- 4.4. **Document from Miki Ellar** re West Fields petition: noted.
- 4.5. **Letter from CCC** re grass cutting on rights of way – passed to TD.

5. County Councillor's report

- 5.1. No report

6. District Councillor's report

- 6.1. See Appendix A.

7. Village Hall upgrade project

- 7.1. The project is currently at least 6 weeks behind schedule.

8. Open Spaces report

- 8.1. No report

9. Review of Community Led Plan

- 9.1. Deferred to next meeting.

10. Clerk's report

- 10.1. **Bi-monthly report:** previously circulated.
- 10.2. **Invoices for payment:**
 - 10.2.1. Buchan's Landscape Services, grass cutting May £441.65 – agreed for payment.
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 - 10.2.3. Eon insurance, £399.12 (already paid) – agreed for payment.
 - 10.2.4. One.com, £23.76, website services – agreed for payment
 - 10.2.5. PKF Littlejohn, £240.00, audit fee – agreed for payment
- 10.3. **Annual audit:** the 2014/15 audit is complete – the auditors have found no matters for concern.

- 10.4. **Dog waste bin:** the Clerk has contacted Environmental Services to request two bins, one at the crossroads and one outside the recreation ground. He has followed up several times by phone, but there has not been any progress. Tumi Hawkins asked for the Clerk to email her directly on the matter and she would follow up.
Action: Clerk, Tumi Hawkins.
- 10.5. **Parish Council archives:** still outstanding. **Action: Clerk.**
- 10.6. **No 18 bus service suspensions:** the Clerk has been informed by Stagecoach that they are not able to send out emails warning of service suspensions. No further action.
- 10.7. **Local Highways Improvement project:** Karen Lunn, Traffic Engineer with CCC, has contacted KPC to say she would like a site meeting to discuss the proposed speed reduction measures and junction warning sign. It was agreed she would meet with TF, JCo and the Clerk. Clerk to arrange a mutually convenient date. **Action: Clerk.**
- 10.8. **Village Hall cleaning:** a cleaner has been found, with insurance cover, and is now engaged by the VHMC for monthly cleaning of the hall and bus shelter. Two cleans have been carried out so far, to a high standard.
- 10.9. **Oil Club rebate:** a rebate for 2014/15 of £50 has been received.

11. Planning

- 11.1. **S/1113/15/LB Rebuilding of retaining wall, fencing, gates etc at The Old Rectory:** permission has been sought, and granted, for this project, which includes rebuilding the collapsed wall between the churchyard and Church Cottage.

12. Items for next meeting

- 12.1. KT asked if the road resurfacing programme was finished, or if there was another layer to be added. The general view was that the resurfacing work is complete, although the road markings have not been re-applied. Agreed to ask Highways when this will be done. **Action: Clerk.**

13. Date of next meeting: 22 September – **NB: changed from 8 September.**

Meeting ended at 21:40

Signed.....

Date.....

South Cambridgeshire District Councillor's Monthly Report July 2015

1. SCDC Draft Local Development Plan Update

On 30 June 2015, South Cambridgeshire District Council and Cambridge City Council sent a joint response to the Planning Inspectors examining the Draft Local Plan.

The councils indicated that more work would be carried out over the next few months, including a public consultation, after which the results would then be worked on and a revised plan submitted to the inspectors in February 2016.

The proposed timetable looks something like this:

Date	Stage
June – Oct 2015	Scope and undertake further work, identify proposed modifications and democratic process to agree public consultation
Nov – Dec 2015	Public consultation
Jan – Feb 2016	Consider results of public consultation and democratic process to agree response to Inspectors
Feb 2016	Submission of main modifications and supporting documents

The councils will they say like to review, clarify and update the approach taken in its Green Belt review, using independent input (consultants?). They also propose to submit an addendum to the Sustainability Appraisal clarifying how assessments of sites were done, including those on urban fringes, and to do some more traffic modelling! And made mention of the fact that the City Deal Executive Board just agreed options for consultation on the A428 corridor (which had received special mention in the Inspectors' letter).

They also indicated they propose to commission specialist consultants to undertake further work to address the issue of affordability of market housing, and undertake an audit of the housing policies to make sure the plan is compliant, in relation to guidance contained in the Written Ministerial Statements released between Nov2014 and March 2015.

So, now we wait for a response from the Inspectors to see if the proposed work and timetable would address the concerns they raised.

2. Greater Cambridge City Deal (GCCD)

The focus of the GCCD is now on creating the High Quality Public Transport (HQPT) scheme along the A428/A1303 corridor. with I might add, somewhat undue haste The meeting on 18 June 2015 of the Executive Board agreed that it is a high priority scheme for the City Deal program and a key proposal within the Local Transport Plan 2011-2026.

The Executive board considered the proposed scheme of options and gave approval for these options to go out to public consultation. The proposal is to deliver the scheme in two stages. Stage 1 which is expected to run till 2020, will be the section running from Madingley Mulch to the City. Stage 2 (running to 2030) is the westward section from Madingley Mulch to Caxton Gibbet roundabout. The consultation will be on the whole scheme so that *"planning for the corridor is taken forward in a consistent manner, demonstrating a clear vision for the whole corridor"*.

Indicative initial costs: Option 1A-£18m, Option 1B-£20m, Option 1C-£67m (inc. new bridge over M11). Option 2A-nominal, Option 2B-£11m, Option 2C-£26m

It is expected that after the consultation, details of the preferred option(s) will then be worked on so that a full business case can be presented to the board for approval and further consultation if needed.

3. Parklife 2015

The annual event organised by SCDC is to take place on Sunday 19th July 2015, from 10am to 6pm. The event is FREE to attend, and offers all kinds of activities for all the family. These include

@ MCF

archery, wall climbing, den building and orienteering, bouncy castle, cycling zone, canoeing, kayaking or paddleboarding fishing etc.

There's something for everyone, so come and join the fun.

4. Broadband

I had a meeting with the County Lead Officer for the Connecting Cambridgeshire (CC) Program. She confirmed that the CC Program has now requested BT to look into the options of how to get superfast broadband to Kingston, as part of the additional program to get it to the hard to reach communities which includes Kingston and Caldecote. One of the solutions being investigated is the potential location of a new fibre/phone combination cabinet located closer to the village. The existing copper cable run could then be intercepted at that point and a fibre cable run back toward Toft/Comberton exchange. The distance to houses by existing copper will then be much shortened. BT is expected to report back to CC hopefully in the next couple of months, with a report on whether this proposal is feasible and if not, find an alternative solution.

5. Casework/Councillor Drop-in surgery

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services (housing, planning, benefits, council tax, bin collection etc).

Drop-in surgery normally takes place on the first Thursday of every month, 7pm – 8pm at the Caldecote Village Hall and first Monday of every month, 6pm – 7pm at the Toft People's Hall. As usual, I will be taking a break in the months of August and September, and resume in October.

However, if you need my assistance at any time in the interim, I am always available to you, so please contact me in one of the usual ways.

Tumi

Tumi Hawkins
14 July 2015

Email me @:	tumi@tumihawkins.org.uk
Follow on twitter:	http://twitter.com/CouncillorTumi
Facebook share:	http://www.facebook.com/itsCouncillorTumi
Link on LinkedIn	http://www.linkedin.com/in/tumihawkins
Read my blog at:	http://www.TumiHawkins.org.uk
Call me on:	01954 210840

Appendix B

Financial report 07 Jul 2015

N.B. All figures exclude VAT

Item	Budget 2014-15 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	1902	368	1534	
Insurance	688	399	289	
Clerk's salary	1129	375	754	
Grants (section 137)	660	0	660	
Village Hall upgrade	1306	513	793	
Audit fees	142	40	102	
Village asset maintenance	450	146	304	
Subscriptions	169	176	-8	
Parish Magazine	470	0	470	
Footpath lighting	153	0	153	
Miscellaneous and expenses	500	33	467	
Income other than precept	-136		-136	
Total	7432	2050		

Bank balances	Current account:	692	
	Deposit account:	18775	