

Kingston Parish Council

Minutes of Meeting held at 8.00pm on 18 September 2012

Present:

Simon Draper, Chairman (SD)
Tim Fitzjohn (TF)
Julie Conder (JCo)
James Clear (JCI)
Fiona Whelan (FW) CCC
Tumi Hawkins (TH) SCDC
Frances Burkitt SCDC
Peter Stokes, Clerk
Members of the public: Mike Warren, Paul Owers

1. Apologies

KS (arriving late)

2. Minutes of last meeting

Accepted.

3. South Cambridgeshire Local Plan

3.1. **Presentation by Cllr Francis Birkett:** Cllr Burkitt represents Barton, Coton, Madingley and Granchester. As these villages lie close to Cambridge, they are all concerned that the forthcoming South Cambridgeshire Local Plan could include proposed development which would be disadvantageous to them. They therefore decided to make a combined a response, under the name 'The ¼ to 6 Quadrant' and formed a working group to represent the four parishes. They have produced a document laying out their vision for the area, based on minimal development. They justify this approach by 'inviting' the residents of the city also to enjoy this rural environment on their doorstep.

Following a period of consultation on the draft document, it has been revised, and distributed in final form. Copies have also been submitted to SCDC as the combined response of the four parishes to the Local Plan.

3.2. Fiona Whelan reminded the meeting that although any expansion of Cambridge would have little impact on Kingston, there were draft proposals for development in Toft, Comberton and at Bourn airfield, all of which are close to Kingston.

(KS joined the meeting.)

3.3. It was agreed that TF would formulate KPC's submission based on his understanding of the village view obtained from responses to the recent survey. This would be circulated to other parish councillors for comments by Friday 21 September 2012. **Action: TF.**

3.4. It was noted that as well as a response from Kingston Parish Council (representing all parish residents) Parish Councillors could each make a response as individuals if they wished.

4. Planning

4.1. It was agreed to bring this item forward so that the visitors could then leave if they wished.

4.2. **S/1814/12/FL Summerhill:** the applicants have submitted a fresh application to demolish the existing house and replace with two houses. After discussion the majority view was that the proposed houses are still too large for the site. It was

agreed therefore that Kingston Parish Council rejects the application because it represents over-development of the site. Clerk to draft a suitable letter to SCDC Planning Department and circulate for approval. **Action: Clerk.**

(Mike Warren and Paul Owers left the meeting.)

- 4.3. **S/1178/12/FL Kingston Pastures Farm:** the application has been amended – for information only.
- 4.4. **S/1314/12/NM The Old Rectory:** the application has been amended – for information only.
- 4.5. **C/11/40/56 Tranquil:** application to carry out tree work. Agreed to respond ‘no comment’.
- 4.6. **S1397/12/FL Gamekeepers Cottage:** SCDC has approved this application.
- 4.7. **S/1714/12/LB Kingston Wood Farm:** application to carry out internal and external alterations. Agreed to respond ‘no recommendation’.

5. Matters Arising

- 5.1. **3.3 Local Development Plan, KPC response:** see minute 3.3.
- 5.2. **3.4 Additional soil for grassy mound at playground:** it was decided that as grass has grown on the side of the mound, no more soil is needed.
- 5.3. **10.6 Code of Conduct:** it was agreed to adopt the model Code of Conduct recommended by SCDC. See Appendix A.
- 5.4. **10.7 Disclosures of pecuniary interest:** all councillors have now completed the disclosure form except KS. **Action: KS.**
- 5.5. **10.8 Signatories for cheques and authorisers for internet banking:** KS, TF and JCI are still having difficulties using the internet banking system. This means there are only two people (SD and JCo) able to authorise payments, transfers etc, which is not acceptable as there is no backup if one of these is unavailable. Clerk to make individual arrangements to visit the three who are unable to authorise payments at their homes to try and resolve the difficulties. **Action: Clerk.** Agreed that the monthly Clerk’s salary and PAYE payments can be set up as standing orders for the rest of the current financial year. Clerk to set these up standing orders again, to be authorised by SD and JCo. **Action Clerk, SD, JCo.**

6. County Councillor’s report

- 6.1. The next round of ‘Minor Highways Improvements’ awards is approaching. Highways officers are willing to talk to parishes about potential bids beforehand.
- 6.2. FW will talk to Denis Vacher about resurfacing requirements in Kingston. She asked that she be sent details of known problems, also any road marking requirements/problems. **Action: Clerk, FW.**
- 6.3. As previously advised, KPC can apply for work in the parish to be carried out by convicted offenders who have been sentenced to carry out community work.
- 6.4. There are regular police neighbourhood meetings at Comberton, from which some police priorities are set. These are poorly attended and representatives from Kingston are encouraged to attend. The next meeting is on 21 November.
- 6.5. See Appendix B for full report.

7. District Councillor’s report

See Appendix C for full report.

(TH and FW left the meeting.)

8. Correspondence

- 8.1. **Email from CCC** re transport consultation.
- 8.2. **Letter from audit Commission** advising change of external auditor.

9. Community Plan report

- 9.1. TF advised that Paul Wheeler has resigned as Chairman of the working group (but is still a member). A new chair is to be appointed. Melanie Owers has left the working group. Annabel Diggle will find it difficult to devote time to the group due the demands of her young family. Paul Wright is away much of the time and in contact by email only.
- 9.2. The remaining active members of the group are Julie Conder, Tim Fitzjohn, Paul Wheeler and Alison Greenwood. TF will call a meeting to elect a new chair and finalise the questionnaire. **Action: TF.**

10. Village Hall upgrade report

The architect has estimated a cost of approximately £140,000 for the building work and £20,000 for equipment. The architect's charges will amount to 3% of the project value. It was agreed that KPC would make a grant of £20,000 to the project, subject to conditions. The whole of the required amount will be raised by a loan taken out by KPC as it is felt that the current level of reserves should not be reduced further. SD to advise the chairman of the Village Hall Management Committee. **Action: SD.**

11. Open Spaces report

- 11.1. JCI has cleared the area under the trees near Southcote.
- 11.2. All allotments have been re-let for the coming season.
- 11.3. Changes are proposed by the Clerk to the allotment agreement – to be discussed at the next meeting.
- 11.4. Some of the trees on the Orchard need pruning. JCI and SD will review and report to the next meeting. **Action: JCI, SD.**
- 11.5. The hedge between the Orchard and Tranquil is very tall and needs cutting. Clerk to contact contractor. **Action: Clerk.**

12. Clerk's report

- 12.1. **Bi-monthly report:** see Appendix D. JCo advised that she expected expenditure to exceed income by approximately £1500 at the year end, due mainly to unbudgeted costs associated with the Jubilee celebrations.
- 12.2. **External audit and annual return:** the Clerk reported that the audit is complete and the auditors' report states that they found no matters of concern and all requirements had been met.
- 12.3. **Invoices for payment**
 - 12.3.1. Balance on tree seat £216.00 (already paid)
 - 12.3.2. Audit fee £144.00 (already paid)
 - 12.3.3. Cambs ACRE playground inspection £111.58
 - 12.3.4. Buchans grasscutting (Aug) £461.39
 - 12.3.5. Buchans grasscutting (Sep) £461.39All agreed.
- 12.4. **Playground inspection by Cambs ACRE 25 Jul 2012:** this report has highlighted two areas of high risk:

- 12.4.1. Exposed concrete at the base of the mound slide, due to compaction of the soft fill material in this area. It was agreed a further bag of play bark would be ordered, to be spread around this area. **Action: Clerk.**
- 12.4.2. Exposed areas of concrete above the tunnel in the mound. This concern was not correctly understood at the meeting and therefore not properly discussed. To be discussed at next meeting. Clerk to put in agenda. **Action Clerk.**
- 12.5. **Asset register and insurance:** the new Jubilee Bench on the orchard has been added to the Asset Register, and has been included in the insurance cover. Our insurers have offered to extend the existing 3-year agreement to 5 years – agreed that this should be accepted. **Action: Clerk.**
- 12.6. **Neighbourhood Watch:** Bill Lovell wants to retire as coordinator and despite an item in the August parish magazine no replacement has been found. Peter Stokes agreed to take over as Neighbourhood Watch Coordinator.
- 12.7. **Confirmation of trustees for Kingston Poor Land Charity:** under the terms of the trust the trustees must be appointed/reappointed every 4 years and this is now due. Both trustees – Joan Reynolds and Donal O'Donnell – have agreed to continue to be trustees so their continued appointment was agreed.
- 12.8. **Meeting with Linda Browne, SCDC:** Linda is Community Liaison Support Officer, and is a useful initial point of contact at SCDC for any matter for which you are unsure where to start or who to contact. Part of her job is to 'spread the word' about SCDC services. Agreed to invite her to the next Annual Parish Meeting. **Action: Clerk.**
- 12.9. **30 mph stickers:** the stickers provided in October last year for sticking onto wheelie bins were unsatisfactory as they came unstuck after a while. Some new stickers are now available which should overcome this problem. TH has a supply for Kingston. Clerk to distribute to the original households. **Action: TH, Clerk.**

Meeting ended at 11.00 pm
 Next meeting: 8 November 2012

Signed.....

Date.....

Kingston Parish Council

Code of Conduct for Members

Introduction

Kingston Parish Council (the Authority) has adopted this Code of Conduct pursuant to Section 27 of the Localism Act 2011 to promote and maintain high standards of behaviour by its members and co-opted members whenever they are acting in their capacity as a member of the Authority or when they claim to act or give the impression of acting as a representative of the Authority.

This Code is based on the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership (“the Nolan Principles”).

1 Application

This Code of Conduct applies to you whenever you are acting, claim to act or give the impression you are acting in your capacity as a Member of the Authority, including:–

- 1.1 at formal Meetings of the Authority
- 1.2 when acting as a representative of the Authority
- 1.3 when corresponding with the authority other than in a private capacity

2 Meeting

In this Code “Meeting” means any meeting organised by or on behalf of the Authority, including :–

- 2.1 any meeting of the Council, or a Committee or Sub-Committee of Council
- 2.2 at any site visit to do with the business of the Authority

3 General Conduct

You must –

- 3.1 provide leadership to the authority and the community within its area, by personal example and
- 3.2 respect others and not bully or threaten or attempt to bully or threaten any person
- 3.3 respect the confidentiality of information which you receive as a Member by–
 - 3.3.1 not disclosing confidential information to third parties unless required by law to do so or where there is a clear and over-riding public interest in doing so; and
 - 3.3.2 not obstructing third parties’ legal rights of access to information
- 3.4 not conduct yourself in a manner which is likely to bring the Authority into disrepute
- 3.5 use your position as a Member in the public interest and not for personal advantage
- 3.6 comply with the Authority’s reasonable rules on the use of public resources for private and political purposes
- 3.7 exercise your own independent judgement, taking decisions for good and substantial reasons by –

- 3.7.1 attaching appropriate weight to all relevant considerations including, where appropriate, public opinion and the views of political groups
- 3.7.2 paying due regard to the advice of Officers
- 3.7.3 stating the reasons for your decisions where those reasons are not otherwise apparent
- 3.8 do nothing that causes the Authority to act unlawfully.

4 Disclosable Pecuniary Interests

- 4.1 You have a disclosable pecuniary interest if it is of a description specified in regulations made by the Secretary of State (as set out in the Appendix) and either:
 - (a) it is an interest of yours, or
 - (b) it is an interest of:
 - (i) your spouse or civil partner; or
 - (ii) a person with whom you are living as husband and wife; or
 - (iii) a person with whom you are living as if you were civil partners;and you are aware that other person has the interest.
- 4.2 You must -
 - 4.2.1 comply with the statutory requirements to register, disclose and withdraw from participating in respect of any matter in which you have a disclosable pecuniary interest
 - 4.2.2 ensure that your register of interests is kept up to date and notify the Monitoring Officer in writing within 28 days of becoming aware of any change in respect of your disclosable pecuniary interests
 - 4.2.3 make a verbal declaration of the existence and nature of any disclosable pecuniary interest at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent
 - 4.2.4 Where you have a disclosable pecuniary interest, whether the interest is registered or not, you must not (unless you have obtained a dispensation from the Authority's Monitoring Officer) –
 - (i) participate, or participate further, in any discussion of the matter at the meeting; or
 - (ii) remain in the meeting room whilst the matter is being debated or participate in any vote taken on the matter at the meeting.

5 Other Interests

- 5.1 In addition to the requirements of Paragraph 4, if you attend a meeting at which any item of business is to be considered and you are aware that you have a “non-disclosable pecuniary interest or non-pecuniary interest” in that item, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent
- 5.2 You have a “non-disclosable pecuniary interest or non-pecuniary interest” in an item of business of your authority where –

5.2.1 a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the parish area for which you have been elected or otherwise of the authority's administrative area, or

5.2.2 it relates to or is likely to affect any of the interests listed in the Table in the Appendix to this Code, but in respect of a member of your family (other than a "relevant person") or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

6 Gifts and Hospitality

6.1 You must, within 28 days of receipt, notify the Parish Clerk in writing of any gift, benefit or hospitality with a value in excess of £50 which you have accepted as a Member from any person or body other than the authority.

6.2 The Parish Clerk will place your notification on a public register of gifts and hospitality.

Adopted by Kingston Parish Council at its meeting on 18 September 2012.

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<i>Interest</i>	<i>Prescribed description</i>
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992).
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one

class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose –

“the Act” means the Localism Act 2011;

“body in which the relevant person has a beneficial interest” means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest;

“director” includes a member of the committee of management of an industrial and provident society;

“land” excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income;

“M” means a member of a relevant authority;

“member” includes a co-opted member;

“relevant authority” means the authority of which M is a member;

“relevant period” means the period of 12 months ending with the day on which M gives a notification for the purposes of section 30(1) or 31(7), as the case may be, of the Act;

“relevant person” means M or any other person referred to in section 30(3)(b) of the Act;

“securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Appendix B County Councillor's Report

- **Local Roads**

I've been doing the tour of local villages with Dennis Vatcher from Highways recently to look at what needs doing with respect to the road surfaces and pavements. Would someone from the PC like to accompany me and we can do the same for Kingston?

All the salt bins are due to be refilled between now and the end of October. If there are any that haven't been sorted by Nov 1st please let me know.

- **Issues and options**

Hardwick, Comberton, Toft and Caldecote are working on their submission at the moment – all of which will have a bearing on Kingston due to their proximity. I will be preparing a submission as your County Councillor but am holding back to see what each Parish puts in before I complete mine.

I am happy to supply contact details in each of the other villages if you feel it would help to talk to them.

The cut off date is September 28th.

- **Broadband:**

The majority of people have registered their support online on the www.connectingcambridgeshire.co.uk website, while those without internet access have returned Freepost reply forms, which are widely available with Connecting Cambridgeshire leaflets in libraries and council offices.

20,000 have registered so far – but this is a drop in the ocean for the number of Broadband users in the County. Please urge everyone you know to sign up to it – regardless of where they live and/or work in the County.

- **Community Payback Scheme:**

Teams of offenders are helping to improve the Cambridgeshire environment and making the streets cleaner and safer in communities across the county. Thanks to a partnership between the Cambridgeshire and Peterborough Probation Trust and the County Council Highways Maintenance Teams, offenders who have been sentenced to community punishments by the courts have been out and about carrying out a variety of tasks.

The teams of offenders, supervised by experienced Probation Service staff, carry out a variety of routine maintenance tasks which complement the work of the County Council's highway maintenance teams and help the council to make best use of its limited financial resources.

"The partnership with the Highways Department is a win win. Offenders make a visible reparation to communities as directed by the Courts but also learn important social and practical skills as well as deriving the satisfaction of seeing a job well done."

If you would like to use the service, contact david.bynoe@cppt.probation.gsi.gov.uk, the contact for Huntingdon & Cambridge.

- **Neighbourhood Panel Meetings**

These are becoming less and less well attended each time that they meet and I have real reservations about how democratic they are given that the local Police priorities are set by those attending the meeting. Many villages have no representation at all.

We had a long chat about the recent spate of break-ins and attempted break-ins in local villages. The Police can only help if these are reported so I have offered to raise the issue at all Parish Council meetings this month, encouraging people to report things. This probably needs to be done on a regular basis to get people in to the habit of reporting things.

- **Work to improve the M11 interchange is set to begin**

Work to improve Junction 11 on the M11 - the interchange for Trumpington, the Addenbrookes Hospital and villages along the southern A10 corridor - is set to begin next month. Cambridgeshire County Council will be carrying out the work which will include widening and re-aligning some of the slip roads, installing traffic lights and re-surfacing the roundabout. The works will start on Monday 17 September and are expected to be completed by Christmas. Working hours will generally start after the morning rush hour at 10am to 4.30pm to minimise disruption while some overnight closures will be necessary to resurface the roundabout but these will be advertised via notices and diversion routes nearer the time.

During the works some lane narrowing on the roundabout will be necessary, but again this will be kept to a minimum.

Councillor Ian Bates, Cabinet member for Growth and Planning at Cambridgeshire County Council, said: "We are set to begin essential work to bring Junction 11 on the M11 up to standard as well as prepare it to cater for the higher expected volumes of traffic expected in the future. This growth will help both employment and housing developments in the south Cambridge area over the next few years as our county continues to be a place where people want to live and work. We have tried to plan the work to minimum the disruption to commuters with much of the activity taking place outside rush hour or at night but we apologise for any delays which people suffer."

- **RELATE Cambridge**

Relate now offers so much more than marriage guidance. They are very experienced in providing family counselling to families with a huge variety of issues deal with. Similarly they have specialist in children and young people's counselling. To find out if they can help you phone 01223 357424.

- **Family Website – take a look**

Cambridgeshire County Council has put all the information you could ever need regarding children and families on one new website. This includes information on Children's Centres, education, benefits, help for parents, support for teens etc. They are still fine tuning it so are interested in your feedback if you have any problems with it. In the meantime government is putting a great deal of money into supporting families with multiple problems including long term unemployment. 10 Family Employment advisors are being employed who will work with a wider team to provide one stop shop support. www.cambridgeshire.gov.uk/families

- **First Census Findings**

Some quite startling findings from the recent Census for us. The total population of the 201 district councils in England increased from 19,896,800 to 21,249,900 (an increase of 6.4% (1,353,100)). Among district councils South Cambridgeshire witnessed the largest numerical increase of 18,800. At County level, the largest percentage increase in population occurred in Cambridgeshire with an 11% (68,545) increase in its population. So if you thought the roads and shops had got busier recently (well, the last decade) you were right!

- **Carer's Survey**

Just a heads up that this will be issued to a sample of carers across Cambridgeshire in early October to help us learn more about whether services received by carers are helping them in their role and their life outside of caring; and to gain the perception of services provided to the cared for person. It is also used locally to inform service delivery and to monitor and develop standards. The survey will be sent to approximately 1250 carers in Cambridgeshire who are over the age of 18, and have had their circumstances assessed or reviewed within the last 12 months. If you have any questions get in touch!

- **Register of Interests**

There has been much disgruntlement from Parish Councils about the onerous and overly intrusive nature of the new Register of Interests which – amongst other things – requires disclosure of a partner's interests as well. Firstly – if you do not know your partner's interests then you cannot be held responsible for failure to declare. We suggest to anyone still concerned that this is the best way forward. In any case a query to the Chief Constable has elicited the response that the Police have neither resource nor inclination to get involved with this.

If you have any issues that I can help with please don't hesitate to contact me:

By phone: 01954 212725 (h) and 07947 865490 (m) or by email fewhelan@gmail.com

Fiona

Fiona Whelan
Hardwick Division County Councillor

1. Local Plan Issues and Options Consultation

A reminder that the SCDC Issues and Options Consultation is ongoing, having started on 12 July 2012 for a period of 10 weeks. The full document can be accessed at <http://bit.ly/SCLpio>, the spatial strategy being proposed is at <http://bit.ly/LPIO4> and the actual sites being considered for development can be found at <http://bit.ly/LPIO5>.

There is a short version of the consultation document, which provides information and questions on ten key issues which residents can complete if they feel overwhelmed by the big document. You can access it at <http://bit.ly/LPioQ10> There are also additional road shows taking place, with the nearest being in Caldecote on 6 September 2012, 5-8pm. There is a permanent exhibition at South Cambs Hall.

Please respond by 12 noon on Friday 28 September 2012 which is when the consultation ends.

2. Consultation on Council Tax Benefits

Central government provides council tax benefit funding to Local Authorities, but that funding is being reduced. This means that those who are in receipt of council tax benefit will be affected, and it may lead to having to pay more council tax.

South Cambs is now consulting with residents to get views on how the District Council should manage the cut. It is envisaged that there will be no cuts to the benefits received by pensioners, as well as those with disabilities and their carers, and lone parents with children under five years of age. However there are a lot of others that will be affected. If you have ideas on how the council could raise more money to help support those in need, then come and have your say. The consultation runs till Friday 5 October 2012 and you can respond to the consultation by visiting www.scambs.gov.uk/ctsupport.

There is a road show starting this week, with events being held at various villages. The closest to us is on Monday 17 September 2012 at The Hub, High Street Cambourne, from 3.30pm to 8pm. Do go along as you can speak to officers and discuss any areas of concern or ideas that you may have.

3. Consultation on Home-Link/Lettings Policy

Home-Link choice based lettings is the scheme that is used by South Cambridgeshire and six other neighbouring Local Authorities to allocate housing to applicants on the housing register in the area. This scheme and the lettings policy are now undergoing a review in a bid to deal with the changes that have come down from central government. Some of these changes could be significant, therefore the council would like to hear your views. To respond to the consultation online, go to <http://bit.ly/HLcons>. You can also find the Home Link Draft Policy at <http://bit.ly/HLreview>

4. Broadband – Connecting Cambridgeshire

As a Broadband Champion, I am reminding residents of Toft, Kingston and Old Caldecote to get online and register their demand for broadband services at www.ConnectingCambridgeshire.co.uk. These villages are connected to the Comberton exchange, and is the only opportunity for a while to get the Comberton exchange upgraded for broadband services.

People who do not have access to the internet can register online or on paper forms in libraries, council offices and other public places. They can also call me on 01954 210840 and I can help as I have registered as a Digital Champion for both villages.

The registration statistics for all four villages as of 6-Sep-2012 is as shown in the table below:

Parish	Total Premises	No. of Registrations	% Registrations
Kingston	74	35	47.3%
Toft	372	47	12.6%
Comberton	855	41	4.8%
Caldecote	654	19	2.9%

Kingston is doing very well, but Toft and Comberton in particular have some way to go yet.

5. Casework

Your Councillor is here to help you. Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints. I can be contacted by phone, email or via my website. I hope I can help but even if I can't, then it's highly likely that I know someone who can!

6. Dates for your diary

6 Sep 2012	5-8pm	Local Plan Exhibition at Caldecote Pavilion
17 Sep 2012	3.30-8pm	Council Tax Benefit roadshow, The Hub, Cambourne
13 July – 28 Sep 2012	12pm	Local Plan Public Consultation
20 July – 28 Sep 2012	12pm	Home-Link and Lettings Policy Review
5 October 2012	12pm	Close of consultation on Council Tax Benefits

Tumi

Tumi Hawkins
03-Sep-12

Email me @:	tumi@tumihawkins.org.uk
Follow on twitter:	http://twitter.com/CouncillorTumi
Facebook share:	http://www.facebook.com/itsCouncillorTumi
Link on LinkedIn	http://www.linkedin.com/in/tumihawkins
Read my blog at:	http://www.TumiHawkins.org.uk
Call me on:	01954 210840

Appendix D

Financial report: 18 Sep 2012

N.B. All figures exclude VAT

Item	Budget 2012-13 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	1856.00	1153.47	702.53	
Insurance	744.00	744.39	-0.39	No more invoices expected
Clerk's salary	1057.00	422.72	634.28	Now paid monthly
Grants (section 137)	646.00	910.09	-264.09	
Audit fees	169.00	120.00	49.00	
Village asset maintenance	1000.00	2597.00	-1597.00	
Subscriptions	202.00	107.45	94.55	
Parish Magazine	400.00	0.00	400.00	
Footpath lighting	139.00	0.00	139.00	
Miscellaneous and expenses	250.00	62.00	188.00	
Income other than precept	-114.00		-114.00	
To reserves	864.00			
Total	7214.00	6117.12		

Bank balances	Current account:	£303.59	
	Deposit account:	£5,904.98	