Kingston Parish Council
Minutes of Annual Parish Meeting held at 8.00pm on 18 May 2017

Present:
James Clear, Vice-Chairman of Kingston Parish Council, Chair of meeting
Julie Conder, Keith Tan, Councillors, Kingston Parish Council
Peter Stokes, Clerk to Kingston Parish Council
Tumi Hawkins, Councillor, South Cambridgeshire District Council
Lina Joseph, Councillor, Cambridgeshire County Council


The following reports were presented in summary. Where a discussion followed or questions were asked, brief details of these are given. Full copies of the reports are attached as appendices.

1. Chairman’s report (see Appendix A)
2. Village Hall Management Committee Report (see Appendix B)
3. Parish Clerk’s report (see Appendix C)
4. District Councillor’s report (see Appendix D)
5. Address from our County Councillor
   5.1. Lina introduced herself and thanked her supporters for electing her.
   5.2. Lina is investigating whether a cycle path from Kingston to Toft is a viable proposition and if so would this have any detrimental effect on the availability of buses for schools.
   5.3. She is also to see if a broadband connection could be made available for village halls.
6. Open Spaces report (see Appendix E)
   6.1. Charlie Richmond reported that stones had been placed along the verge outside Kingston Studio (the old chapel) which presented a potential hazard to traffic. Agreed that the Clerk will review and speak to the house owner as appropriate.
7. Fibre Broadband for Kingston report (see Appendix F)
8. Parochial Church Council report (see Appendix G)
9. Kingston Poor Land Charity report (see Appendix H)
10. Open Forum
    10.1. Miki Ellar asked about developments at Kingston Barns. James Clear advised that planning permission was granted some years ago for conversion of certain buildings into holiday accommodation. Although this was probably more than 3 years ago, it is likely that work was started within the 3-year time limit.
    10.2. James Clear reminded those present that the Village Barbecue is on 1 July, and the Orchard Tea Party on 8 July.

The meeting finished at 21:00.

Signed…………………………………………….                     Date…………………………..
Appendix A

Chairman's Report May 2017

Looking back at last year’s report I can make the same comment that at a local level it has been a quiet year for the Parish Council.

Wider issues affecting the Parish continue with yet further development at Cambourne and the Bourn Airfield development ongoing. Although visually we are not affected it is quite likely that Kingston will become a rat run for commuters trying to avoid the A428 and Madingley and cut through to the A603.

To help make our voice and concerns louder we have joined the Coalition of Parish Councils. A group of local parishes lobbying collectively on issues affecting the area. Not necessarily to stop all development but to try to ensure that wider issues of infrastructure, transport, local amenities and jobs are considered along with the rush to build many 1000's of houses and a virtual town west of Cambridge.

The overall local plan for SCDC is still not agreed so there is still a presumption to grant planning permission to build houses on an ad hoc basis rather than as part of a thought out strategy.

Last year I mentioned the Parish Council was considering preparing a Neighbourhood Plan. Although this would demonstrate local wishes for development within the Parish it would have to sit within the constraints of the overall Local Plan. Until the Local plan is agreed we feel we cannot start on our own Neighbourhood Plan.

We now have a new elected County Councillor Lina Joseph. We look forward to rebuilding our connections at County level after the difficulties with the inactivity of the previous Councillor.

Since last year's report high speed broadband has reached the village but if something can go wrong it will do! Only half the village has high speed and the remainder will have to wait till June according to the best current estimate. Thanks to Julie and Tumi for keeping up the pressure on Open Reach.

Speeding cars through the village has been an ongoing problem. We have been successful in obtaining funding from Cambridgeshire County Council to install speed mats on the roads into the village from Eversden and from the B1046. These should be in place by the end of June and we hope will make a difference.

The Village Hall Chairman will make his report but I would like to add my thanks for the time and effort the committee put into running the hall and making it a success. Also confirm the Parish Council is happy to support their ongoing fund raising for Phase 2.

I apologise that due to holidays I am unable to present this report personally and thank James for supporting me as Vice Chairman, my other Councillors, and Peter for going the extra mile as our Clerk.

Tim FitzJohn
Chairman, Kingston Parish Council
Kingston Parish Meeting  
Kingston Village Hall report

Following a recruitment drive, the Village Hall Management now comprises 12 people, including Ron Leslie, John Easy and Henrietta Burbridge, with Lee Steele on board as PCC representative. We still need the support of other villagers to help with social events, so please volunteer if you are able to spare some time.

Events

The Committee and helpers ran and helped with the very successful annual Village BBQ, Village Fete, Christmas Bring-and-Buy Sale, Children’s Christmas Party and extraordinarily competitive Quiz ‘n’ Chips evening. Pub Nights have begun to offer pizzas (and occasionally bangers and mash) which has encouraged attendance considerably. Recently the 7-9 p.m. slot has seen the new hall completely full of villagers enjoying themselves, with children doing likewise playing in the yard and large hall. Paul and Sarah Wright ran a curry delivery pub night where people pre-ordered and paid for curries from the Hoops at Eversden which was quite successful and will be repeated. The new kitchen is a pleasure to work in and the new storage added over Christmas has helped immensely. We now have a dedicated, secure pub fridge (making stocktaking and bar opening much easier) and a smaller one for hirers.

Phase 2 Renovation

There is a need to proceed with Phase 2 as soon as funds are available, since the floor and the east window in particular are in need of urgent renovation and the antiquated heating system is losing the capacity to provide adequate warmth in winter. The Committee would like to retain the character of the old Hall but ensure that it is sound insulated from the party wall with the Wright’s house. A walk-around with architect Greg Toon raised some good ideas for sound proofing and retaining the character with limited cost implications. One of our major funders on Phase 1, WREN, suggested applying 12 months after Phase 1 was completed, as they would sponsor the type of renovation required. We have placed all our eggs in one basket and submitted a proposal for a grant of £31K to WREN in March and will hear the outcome after 24th May. This basically includes a new wooden floor and sound isolation, insulating the party wall with soundproofing boards, decorating, electrical work, and new radiators, east window, curtains, lighting, tables and padded chairs. A huge thank you must be given to Ron Leslie for being the grant compiler, assisted by other members of the Committee.

Finances

Money had to be spent on purchasing two new fridges, re-gravelling the car park and for general maintenance and running costs but the balance now stands at £8067, which is agreeable providing we obtain the Phase 2 grant which will address the urgent floor replacement.

Future events

The Committee have managed to place adverts for the Hall on various websites and we have had a steady stream of enquiries and bookings for events, including a Slimming World course. Miki Ellar has re-instigated the Wednesday Coffee mornings. Wine and gin tastings have been mooted but finding slots when busy Kingstonians can attend en masse
is proving difficult. Nevertheless, the social function element of the Hall is being fulfilled and we can be proud of that.

Concluding remarks

Finally, I would like to express my personal thanks to all the Committee, to whom I delegate much work and who continue to show what a great team we have in Kingston. Please keep promoting and attending the events run by the Committee. Fingers crossed that WREN grant us the money needed for Phase 2 and we can invite residents to the re-opening of a renovated large hall.

Mark Stalham
Chairman
Kingston Village Hall Management Committee
15th May 2017
I have attached a summary of income and expenditure for the year 2016/17, and will now highlight a few items from this.

1. **Grass and Hedgecutting**
   Stuart Buchan Landscapes have again provided a satisfactory service so after agreeing a small price increase, they are again our contractors this year. We continue to receive a payment from the County Council for cutting of grass verges within the village, and from Mrs Heyman for cutting an area of grass owned by her adjoining Field Row.

2. **Footpath between Kingston and Toft**
   By kind permission of the landowners, the permissive footpath alongside the old railway bridge between Kingston and Toft continues to be open for pedestrians, equestrians and cyclists. The Parish Council maintains this path including bramble clearing, fence repairs and more recently, the replacement of the signpost, demolished by a car collision. Now that we have a new County Councillor, we are once again exploring possible sources of funding for a footpath running all the way between Kingston and Toft.

3. **Grants**
   Grants were made to the Parochial Church Council of £667 for graveyard maintenance, and £475 towards Parish Magazine costs. The magazine continues to be delivered to all households in the parish free of charge. The Parish Council continues to use the magazine to disseminate information to residents. The magazine has become a lot more interesting since Peter Holly took over as editor, but even if you are not an avid reader, I do encourage you to at least flick quickly through each issue as there may be something important or something of interest to you.

4. **S106 Money**
   The Parish Council now holds £6,666 in S106 money, of which £5721 must be spent on an ‘open space’ type project, and £945 on a ‘community facility’. In connection with the Village Hall Management Committee’s grant application to fund Phase 2 of the village hall improvements, the Parish Council has agreed in principle to a grant of £3,500 to the Village Hall Management Committee, which will satisfy the grant provider’s requirement for a ‘third party’ contribution towards the sum requested.

5. **Bank Balances**
   Our total bank balances at the end of the year stood at £20890, rather higher than usual due mainly to the S106 money.
   The internal audit for the 2016/17 accounts has been completed without problems and the Parish Council has approved the accounts. The Annual Return has been sent to the external auditors. We do not expect any difficulties with this, and when the result of the audit is received it will be published in the usual way.

Peter Stokes
Parish Clerk
# KINGSTON PARISH COUNCIL - FINANCIAL STATEMENT FOR THE YEAR 2016/17

## INCOME

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## INCOME MINUS EXPENDITURE

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## BANK BALANCE AT 31 Mar

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1. Introduction

I want to thank all the Parish Councils for their support throughout the 2016/17 municipal year. I have worked on issues such as planning, environmental health (noise, bins, drainage etc), housing (repairs, allocations), and held councillor drop-in surgeries in Caldecote and Toft where residents could come and discuss any issues or problems that they had or needed assistance to help resolve. I have also assisted local groups projects and continue to be the Ward Broadband Champion assisting to get superfast broadband to our residents.

I hope in the coming year to continue working together with you all for our villages to get the best outcomes possible on all matters to do with SCDC.

2. Governance

**District Council** – The political makeup of the Council was Conservative 36 (63.1%), Liberal Democrat 14 (24.6%), Independent Group 6 (10.5%), Labour 1 (1.8%). The Committee seat allocations followed suit with Conservatives at 48, Liberal Democrat at 19 and Independent 8. The by-election in May in Bourn Ward, replaced the outgoing councillor with a new Conservative Ruth Betson, so the council makeup remains the same going into the new municipal year.

I reduced the number of my official roles to two, Liberal Democrats substitute for Partnerships Review and Scrutiny Committees.

Unfortunately, the Council administration continue to flout the good practice for Scrutiny by assigning the chair to their party instead of the main opposition. This has not served the Council well and has shown in its overall performance, with planning and scrutiny being criticised in a Peer review done during the year.

**SCDC New Chief Executive**: The council has appointed a new CEO, Mrs Beverley Ann Agass to replace Mrs Jean Hunter who left last year. Her appointment was ratified by Full Council at an extraordinary meeting held on 13th April 2017, and she will be starting later this year at an annual salary of £122,969. She is from South Kesteven District Council.

**New Ward Boundaries**: The Boundary Commission review has resulted in big changes. The number of district councillors is reduced from 57 to 45 and so the number of wards has had to be reduced by a similar 20%. The upshot for us is that Toft is moved to Hardwick Ward. Caldecote Ward will then comprise of Caldecote, Childerley, Kingston, Bourn, Longstowe and Little Gransden. We will have all out elections in May 2018, and every 4 years after that.

**County Council**: The County Boundary also changed, with the number of Councillors reducing from 69 to 61, and bigger wards. Hardwick now includes The Grandsens, Eversdens and Harlton, and has lost Childerley to Papworth & Swavesey (should not have happened!)

Hardwick ward, of which we are a part, now has a new Conservative County Councillor, Lina Joseph. I congratulate Lina on her election, and look forward to working with her, especially on the issues of protecting our communities’ identities and our quality of life. I am glad she agrees that “Caldecote is as lovely as our countryside can be”, and I hope that the slowing of large development applications she mentioned in her pre-election newsletters can be made a reality so that Highfields
Caldecote does not become a suburb of the proposed Bourn Airfield Village, and villages like Toft and Kingston don’t get overrun by speculative developments or grandiose expensive busway projects.

The overall makeup of the County Council is now Conservatives 36, Liberal Democrats 15, Labour 7, St Neots Independent 2, Independent 1, UKIP 0 (lost all their 12 seats previously held).

**Combined Cambridgeshire and Peterborough Authority (CA)** - This is now a reality, a new layer of local government overseen by the elected Mayor. The new Mayor of the CA is Conservative James Palmer.

So, our Cambridgeshire sub region remains subject to the whims and caprices of the Conservatives!

The deal makes available £800 million of extra funding comprising (1) new £20m annual fund for the next 30 years (£600million) to support economic growth, development of local infrastructure and jobs. (2) £100 million for affordable housing, including for rent and shared ownership and additional £70million specifically for Cambridge City

The annual cost of the new authority will be circa £1.09m for the first year (including Mayoral annual allowance of £80K). All to be met from a government grant in the first year, then from additional levy on our council tax in subsequent years.

The CA Cabinet have now met and adopted the constitution, set a budget and allocated responsibilities. The Chief Exec post (£150-£180k) has been re-advertised, and there is also a number of directly-employed staff at the centre. The Chair of Scrutiny is Liberal Democrat, following good practice, and so can hold the Mayor accountable. Cllr Peter Topping, SCDC Leader, is in charge of Housing, and some SCDC Housing officers are working on CA business.

### 3. Planning

SCDC was at risk of Designation (due to poor performance) by DCLG due to speed of processing applications that was marginally below the threshold for major and non-major applications between October 2014 and September 2016. Designation would have led to the Planning Inspectorate making all the decisions. The council won its appeal against designation on the grounds of improving performance. Let’s hope it stays that way.

The big issues for Caldecote in the past year has been on planning issues, specifically:

(i) Bourn Airfield Development proposal, as part of the SCDC Draft Local Development plan  
(ii) Gladman application for 140 houses on Highfields Road north of the village  
(iii) CALA Homes application for 71 houses land rear of 18-28 Highfields Road  
(iv) Wellbeck application for 58 houses off Grafton Drive  
(v) Toft – application for 30 houses on Hardwick Road  
(vi) Bennell Farm – application for 90 houses

The prospect of a further 269 houses being built in Caldecote (currently only 619 houses) boggles the mind, especially when infrastructure issues like school places, drainage and sewerage, leisure facility for young people, and transport are not going to be resolved in any meaningful manner.

I spent 3.5 days with two other Caldecote residents at the Gladman appeal hearing, objecting to such a large development in village with limited infrastructure. Outcome expected in June. The
CALA application was granted permission on 10th May, delegated approval subject to S106 agreements being signed. Wellbeck application will be going to planning appeal.

For Toft, Land West of Hardwick Road came up, with an application to build 30 houses. This proposal was withdrawn, but the land in question is coming up for consideration at the Local Plan examination in June, as an omission site.

The Bennell Farm application for up to 90 Houses was also granted planning approval. S106 issues continue being resolved, especially as both Toft and Comberton do not want the football pitch. Affordable housing element will be allocated for Toft and Comberton in the first instance, and cascading to neighbouring villages.

For the Draft LDP, the Inspector Ms Laura Graham held the public examination on 4th April, focussing discussion on the area in the boundary as originally submitted, not the boundary as amended by the Council on 8th November 2016. She stated that the Council could not make such major changes without consultation. This means the final outcome of the enquiry may be delayed as further consultation may be needed.

The Council granted planning permission for 2350 houses in West Cambourne. The development will include primary schools, retail and business buildings and what not. There is a S106 requirement for £8.6m to be spent on a bus priority lane from Cambourne to Cambridge.

4. Greater Cambridge City Deal

Cambourne to Cambridge Busway
The GCCD Board in July 2016 selected what is called Option 3/3a as its preferred route for the proposed Busway. The ideal option being a completely off-road solution (Option 3) Officers were charged with working up those options, but with Option 3a being the first preferred and Option 3 as fall back. This option would cost over £140m. Andy Campbell who runs Stagecoach is quoted as saying the commercial viability and the operational difficulties give me considerable concerns about the current proposal.

The board recently agreed that the Option 6 proposal put forward by the A428 LLF (Local Liaison Forum) should be worked up alongside their preferred Option 3/3a. Option 6 is designed to be mostly on-road, making use of existing infrastructure. Officers are due to report back to the GCCD Board in July 2017.

At the Bourn Airfield public examination hearing, the GCCD officers confirmed that £59million has been set aside for Phase 1 of the project, which is the Madingley Mulch to Cambridge section. Money for the Cambourne to Madingley Mulch section is expected in Tranche 2 of the deal.

GCCD Governance: Due to increasing concerns being expressed about the transport section of its work stream, the Board commissioned a review to get an external assessment of confidence for its work and recommendations for addressing any identified issues. The report was very critical – lack of dedicated resources or strong technical leadership, weak systems and processes, need for more up to date evidence base, mor robust governance and proactive approach to communications!

The board appointed am Interim CEO to help implement the recommendations and move it forward! So the GCCD vision and plan is being redefined and governance may be streamlined.

5. Transport
A14 Highways Improvement: Works started during this municipal year. Highways Agency provides monthly newsletter update on key site activities, summarise the progress of previous
month, and explain the plans for the next month. The 24hr public helpline is 0800 270 0114, their twitter account @A14C2H and on facebook at www.facebook.com/A14C2H.

The HA promised to work to reduce the impact of construction on local communities (famous last words), but already, that pledge has been broken with the narrowing of the A428 as it joins the A14, a temporary measure that will be made permanent because “modelling shows the single lane can carry the capacity”. We hope to convince them otherwise.

**A428 Black Cat to Caxton Gibbet Improvements:** Highways England (HE) have proposed some proposals to improve the Black Cat roundabout and three options for the new route of the A428 to Caxton Gibbet. There was a period of public consultation in April. The preferred route seems to be the one that runs mostly parallel to the existing road from Caxton Gibbett to St Neots.

6. **Superfast Fibre Broadband for Old Caldecote and Kingston**

Considering that my first meeting with Noelle Godfrey took place on 6 July 2015, in which I pressed for a solution for both Kingston and Old Caldecote, this process has been long in the making (and finishing). I want to thank Julie Conder who has been fantastic in following up the installation for Kingston with the Connecting Cambridgeshire team. I’ve stepped in when knotty issues needed resolving or obstructions removing.

Some Kingston houses now have fibre broadband (hurray), and some still waiting. This two phase situation arose through what I found out was administrative error, compounded by staff movement! Folks in Old Caldecote have had to wait even longer. Latest news is that installation of the cable infrastructure will be completed by 19th May, followed by two weeks of commissioning after which residents should be able to order.

7. **Anglian Water – Drainage, Sewerage**

In view of the speculative applications being received in parts of the Ward, I re-opened talks with the County Council Highways to discuss the issues of drainage and sewerage as it affects our villages. It has been difficult to get SCDC to assist with this matter but I will not give up.

The plan is to look at these issues for other villages and present a coherent request to Anglian Water (AW) to see if we cannot come up with an overall solution. For Caldecote, the lead on drainage issues is now Cllr Phil Claridge, and I hope to work with him to get somewhere with this issue.

8. **Toft – Car Park**

This continues to bring its own challenges—with it being used as a repair garage, storage of cars, abandoned cars etc. I have asked the Land department to come up with a plan to solve this issue once and for all – but unfortunately, looks like the system does not allow that sort of thing!

9. **Dog & Litter Bins**

SCDC have been unable to meet the demand for installation of these bins because it has to date been contracted out. Plans to train in-house operatives have not worked out well either. But a new contractor has been found and there is hope that the back log can be cleared. Toft’s dog bins issues not completely resolved yet, but I am glad that the bin at the end of Millers Way is now re-attached. I am working on getting the remaining sorted (Brookside, Stoney Way, Lots Meadow)
10. Village Hero Awards

Congratulations to Martin Sebborn from Toft for winning the SCDC Village Hero Award 2017. Well deserved. And coming on the heels of Nick Nicholson winning the award in 2016, it makes me proud to be associated with such a friendly, lively, hardworking community. I will sure miss you all when the ward boundary changes are implemented in 2018. Till then however, bravo!

11. Casework/Councillor Drop-in surgery

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. If you are having any issues with housing, housing repairs, planning, benefits, council tax, bin collection, environmental health etc., please don’t fight it on your own, I am available to help you to get the best outcome possible for your situation.

Drop-in surgery normally takes place on the first Thursday of every month, 7pm – 8pm at the Caldecote Village Hall and first Monday of every month, 6pm – 7pm at the Toft People’s Hall. If you need my assistance at any time in the interim, I am always available to you, so please contact me in one of the usual ways.

Tumi

Tumi Hawkins
16-May-2017

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Annual Parish Meeting held on 18th May 2017 at 8pm in the Village Hall

Report from the Open Spaces Officer

It has been a rather uneventful year for the ‘Open Spaces’. Apart from minor remedial work to the Recreation Ground, it has not been necessary to organise ‘Work Days’. However I think that a Litter Pick will be needed shortly – it is always astonishing what can be found in the ditches and verges of the Village.

The Grass Verges and the Village Green are constantly being eroded by the weight of traffic using the Village. I know this is a concern to many in the Village and is a problem that is discussed regularly at Parish Council meetings. There is no obvious solution to the problem and may be something we have to live with.

The Recreation Ground is generally in good order though a Work Day may be needed to carry out the usual minor Maintenance Work.

The Allotments are now all let and under cultivation.

No role has been found for The Seward and this continues as a Habitat area for the Wildlife.

The Village Orchard will again be the venue for the afternoon Cream Tea Party to be held on Saturday 8th July. Hopefully many of you will be able attend and enjoy this popular event.

James Clear
Kingston Parish Council
Open Spaces Officer
Appendix F

Broadband Service in Kingston

The broadband service for Kingston has for many years been extremely slow, and in some parts of the village almost non-existent and definitely not ‘fit for purpose’. This is all the more frustrating as so many villagers work from home. It is not what one might expect, living only 10 miles from the centre of technological excellence that is Cambridge.

It has been a long wait, but finally we are joining the 21st century, under the auspices of the Connecting Cambridgeshire project. Early in 2016 it was announced that the solution to our broadband woes was to be Fibre to the Premises (“FTTP”). This is the most advanced form of fibre optic broadband and is currently only available in a few areas of the country. Theoretically, this brings speeds of up to 300Mbps – a thousand times faster than had previously been received by many households in Kingston. Much joy in Kingston!

Delays and difficulties followed, and we were astonished to find the installation of our service was being held up because of issues cutting trees in Harlton. Although our phone and internet service is supplied from the exchange in Comberton, for reasons to which we are not privy, the broadband cables are taking a long route from Comberton, down to Harlton and up through the Eversdens to reach Kingston. The project stalled, and we might still be waiting were it not for the efforts of our District Councillor Tumi Hawkins who worked hard on our behalf to find solutions and keep up the pressure on BT Openreach.

The current situation is that installation has been completed for half of the village and the first households have managed to go through the hoops of bringing FTTP to their premises. Once the main cables have been strung along the telegraph poles, further work is needed to bring a cable to the house, and then to complete the installation inside the premises. There are many tales of delays, lack of communication, and missed appointments, but for those who find that internet access is a necessity nowadays, rather than a luxury, the struggle seems to be worthwhile. The remainder of the village should now be only a couple of weeks away from enjoying decent broadband speeds too.

A small caveat: we were promised speeds of “up to 300Mbps” from the FTTP project. However, in practice it seems that the fastest packages on offer by the few internet service providers who are able to supply this service, are “up to 76Mbps”. There may be more work to do in the future, but for now I am pleased that so much has been achieved.

*Julie Conder*

*Kingston Parish Councillor and webmaster*

*18th May 2017*
ANNUAL REPORT of the PROCEEDINGS of the PAROCHIAL CHURCH COUNCIL of the CHURCH of ALL SAINTS AND SAINT ANDREW, KINGSTON
MARCH 2016 – 2017

1. Statement required under the Parochial Church Councils (Powers) Measure 1956

The Parochial Church Council agrees to cooperate with the Team Rector in charge of the Papworth Team Ministry (Team East) in promoting in the parish of Kingston the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

2. Members of the Council who have served during the current financial year until the approval of the accounts on April 6th 2017:-

Rev Dr Alexandra Clarke (Team Vicar) until February 2016
Rev Stephen Day (Team Vicar) from March 2016
Mrs C Allison
Mrs J Clear (Secretary)
Mr J Diggle (Churchwarden)
Mrs K Forsythe from October 2016
Rev Paul Gildersleeve (Associate Priest)
Mr P Reynolds (Churchwarden)
Mrs L Rimmer (Treasurer)
Mr E T Smith
Mrs L Steele

3. The Parochial Church Council holds regular meetings on a quarterly basis. Special meetings are called from time to time to deal with urgent business.

4. The following were the principal matters dealt with by the PCC March 2016-17

(a) Arrangements for Festival services
(b) Introduction of Wednesday Evening Prayer each week
(c) Church Fete (raised £2,358)
(d) Fund raising events: Kingston Wood open garden raised £617; ‘Ride and Stride’
   raised £120; carol singing (2015) £636 (paid to bank 2016); book and card sales in
   church £287
(e) Collections for charities at festivals
(f) Church opening every day throughout year
(g) Annual inspection of fabric
(h) Fire extinguisher inspection and boiler inspection and repairs
(i) 1 volunteer work day
(j) Consideration of insurance policy and increase of cover to 100%
(k) Began review of church services
(l) Resignation of Revd Dr Alexandra Clarke and move of Revd Stephen Day from
   Papworth to Bourn
(m) Appointment of new editor for Church and Parish Magazine
(n) Two Memorial Services

5. Finances

The main funding for the church has been donations by Banker’s Orders and collections at church services. Grants were received from the Parish Council: £660 towards the upkeep of the churchyard and £470 to subsidise the Parish and Church Magazine.

Balances as at our year end 31st December 2016
General Purposes Account £4,463
Restoration Fund Current A/C £4,267
Secure Trust Bank (Restoration Fund) £10,469
Todd Fund £737
Endowment Fund £47,255

(Dividends from the Endowment Fund to 31.12.16 were £1,348)

The Parish Share in 2016 was £9,231 plus £2,202 as Kingston’s Team Share.

The sum of £522 was donated to Charities from collections at the Harvest Festival, Remembrance, and Christmas Services.

6. **The Electoral Roll** in March 2017 stands at 20 (21 last year).

7. **Attendance at Services**

   **Average Sunday attendances**

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<tbody>
<tr>
<td>H. C.</td>
<td>10</td>
<td>11</td>
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<td>E. P.</td>
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<tr>
<td>F. S.</td>
<td>15</td>
<td>16</td>
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   **Attendance at the major festivals**

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<tr>
<td>Easter</td>
<td>15</td>
<td>21</td>
<td>12</td>
<td>41</td>
<td>18</td>
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<td>26</td>
<td>31</td>
<td>49</td>
<td>33</td>
<td>39</td>
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<td>Harvest</td>
<td>29</td>
<td>32</td>
<td>28</td>
<td>23</td>
<td>21</td>
<td>34</td>
<td>43</td>
<td>16</td>
<td>21</td>
<td>26</td>
<td>17</td>
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<td>Carol Service</td>
<td>45</td>
<td>40</td>
<td>24</td>
<td>33</td>
<td>26</td>
<td>45</td>
<td>38</td>
<td>75</td>
<td>31</td>
<td>*52</td>
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<td>Christmas Eve</td>
<td>28</td>
<td>36</td>
<td>30</td>
<td>20</td>
<td>38</td>
<td>34</td>
<td>42</td>
<td>46</td>
<td>30</td>
<td>47</td>
<td>41</td>
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<td>+ Day</td>
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<td><strong>Total</strong></td>
<td>117</td>
<td>129</td>
<td>94</td>
<td>117</td>
<td>103</td>
<td>134</td>
<td>149</td>
<td>168</td>
<td>131</td>
<td>158</td>
<td>142</td>
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</table>

The figures for Holy Communion, Evening Prayer and Family Service were stable.

*In 2015 and 2016 these were Nativity Plays not Carol Services.

There was no Christmas Eve service in 2014.

Overall there has been a marked decline in general attendance in 2016.

**Addresses for correspondence:**

Mrs Linda Rimmer (Treasurer)
1 Field Row
Kingston
Cambridge
CB23 2NH

Mrs Janet Clear (Secretary)
South Sea House
Bourn Road
Kingston, Cambridge
CB23 2NP

Signed……………………………………………………Chairperson
Total in bank at 31\textsuperscript{st} Dec 2016 was £7408.46

Income was £802.48

A total of £525 was paid in 2016. This comprised of gifts to 1 school leaver, Christmas donations to three families and special donations to three families in need.

Mrs Joan Reynolds & Dr Donal O’Donnell
Trustees