

# Kingston Parish Council

## Minutes of Meeting held at 8.00pm on 13 November 2018

James Clear, Chair (JCI)  
Julie Conder (JCo)  
Miki Ellar (ME)  
Katherine Reid (KR)  
Sue Dalglish (SD)  
Peter Stokes, Clerk  
Tumi Hawkins (SCDC)

Members of the public: Charlie Richmond

### 1. Apologies

1.1. None

### 2. Minutes of last meetings

- 2.1. Extraordinary meeting 2 Oct 2018: accepted
- 2.2. Parish Council meeting 11 Sep 2018: accepted
- 2.3. Extraordinary Meeting 23 Oct 2018: accepted

### 3. Matters Arising

- 3.1. Parish Council meeting 11 September 2018
  - 3.1.1. 3.1.1 Updating sign at playground: completed
  - 3.1.2. 3.1.2 Village workday 20 October: a good number of volunteers turned up and all planned tasks were completed.
  - 3.1.3. 3.1.5 Publishing information about Kingston Poor Land Charity and appeal for suggested beneficiaries: completed.
  - 3.1.4. 4.4 Emergency Plan: SD and JCo presented their first draft (previously circulated). Various changes and additions were proposed, and the authors will take these to prepare a 2<sup>nd</sup> draft.

### 4. Correspondence

- 4.1. Email re incident in Field Road: the writer described an incident in which a fast-moving car on Field Road nearly collided with a cycling child, and requested the Parish Council to arrange that cars other than those with business in Field Road are prevented or discouraged from entering the road. It was agreed that KPC had no powers to do this, and that as Field Road is a public road, traffic should be expected. The child should have been more closely supervised by whoever was the responsible adult. It was agreed that the Clerk should respond explaining these views to the writer of the email. **Action: Clerk.**

### 5. County Councillor's report

- 5.1. No report

### 6. District Councillor's report

- 6.1. Consultation for the proposed Comberton Greenway is now underway and copies of the documentation have been delivered to all Kingston households. The proposed route is from Comberton to Cambridge and therefore does not serve Kingston. Tumi

Hawkins encouraged all Kingston residents to respond to the consultation expressing the need for a safe cycling/walking route from Kingston to Cambridge.

6.2. For full report see Appendix A.

## 7. Open Spaces report

7.1. It was agreed a litterpick should be organised for February March. **Action: Clerk.**

## 8. Clerk's report

8.1. Bi-monthly report: previously circulated. See Appendix B.

8.2. Invoices for payment:

8.2.1. Buchan's Landscapes grass cutting Oct £471.48: agreed for payment.

8.2.2. Algar Signcraft new sign at playground £51.00: agreed for payment.

8.2.3. KVHMC use of VH £135.00 (already paid): agreed for payment

8.3. Playground inspection May 2018: the various points raised by the inspector as requiring action have all now been actioned as follows:

8.3.1. Gate: the 'missing item' is a side-gate. RoSPA have been informed there is and never has been a side gate so they will discontinue reporting it as missing.

8.3.2. Seating: application of wood preservative was carried out on the workday 20 October.

8.3.3. Basket swing: Buchans have agreed to apply weedkiller close to timbers, to remove need to use strimmers. This will avoid strimmer damage to timbers.

8.3.4. Basket swing: supplier has confirmed that a secondary support device is unnecessary. No further action.

8.3.5. Goal posts: grass has not been cut inside goals. Buchans have been asked to ensure grass inside goals is cut in future.

8.3.6. Willow Tunnel: it was agreed that although the inspector assessed the risk score as 8 (medium risk) the willow saplings in fact present a very low risk and it was agreed to take no further action.

8.3.7. Slide: the inspector informed that a protective surface was required with a risk score of 7 (low). It was agreed that since there have been no injuries in the 20 years that the slide has been in place and there is a good grass surface surrounding the item, the actual risk score is lower than this. No further action.

8.3.8. Swing: requires painting. Barry Marsh has been asked to quote to rub down and paint. Clerk to progress. **Action: Clerk.**

8.3.9. Climber: more playbark needed. Completed on the workday 20 October.

8.3.10. Climber: splits in timber. Risk score 6 (low). Agreed to monitor, no action at this time.

8.3.11. Climber: weeds in surface. Sprayed prior to workday.

8.4. Replacement goal nets: the goal nets have again become damaged, with large holes. It is not clear whether this is being caused by normal use (unlikely), vandalism, wild animals, or some other cause. The Clerk suggested replacing the normal polypropylene nets with steel mesh vandal proof nets but after discussion it was felt that these would not be acceptable. Agreed to replace the nets with normal nets, if possible specifying small mesh to prevent damage by children climbing the nets. **Action: Clerk.**

8.5. Grant for resurfacing at the village hall: Kingston Village Hall Management Committee (KVHMC) has a quote to resurface the outside area at the village hall, including the

disabled parking bay, for £6240 and if KPC confirms the proposed grant of £5721 KVHMC will be able to fund the balance. it was agreed therefore that the whole of the 'open space' S106 money held by KPC amounting to £5721 would be paid to KVHMC as a grant for this project.

8.6. Defibrillator for Kingston:

- 8.6.1. KVHMC has been investigating a public access defibrillator for Kingston, to be located on the outside of the village hall. Current indications are that the British Heart Foundation (BHF) offers a subsidised defibrillator at £600 subject to successful application.
- 8.6.2. A cabinet is also needed, which is heated, so there would be some work, including electrical work, to install the unit on the wall of the village hall. At a conservative estimate the total cost including installation would be around £1,000.
- 8.6.3. It is believed that Jacqueline Smith has offered to donate the profits from her 'Keep Fit' classes towards the cost of a defibrillator.
- 8.6.4. KVHMC would like to hand the project over the KPC, which it feels is a more appropriate body to fund it and organise the installation and ongoing maintenance.
- 8.6.5. It was agreed that KPC supports this in principle. Jaqueline Smith would be approached to check that she would be happy with these arrangements, and the BHF would be approached to ensure Kingston qualifies. **Action: Clerk.**

8.7. Community car lift service for Kingston:

- 8.7.1. The Clerk proposed a lift service for the village. It might be of particular value to elderly non-driving residents, but could potentially be useful to any resident. The proposed system would operate as follows:
  - 8.7.1.1. A person needing a lift would contact the Clerk providing all details
  - 8.7.1.2. The Clerk, who would hold a contact email database of volunteers who could potentially offer a lift, would circulate the requirement using this database.
  - 8.7.1.3. Any person receiving the email who could help would contact the lift-requrer to finalise details.
- 8.7.2. It was agreed that the Clerk would email the usual village-wide list detailing the principles of operation and asking if anybody was willing to be a volunteer. Depending on the response, the volunteers' details would be used to form a specific database of volunteers for use with the scheme.

**9. Planning**

- 9.1. S/2946/18/FL retrospective application for use of land as amenity area at Kingston Barns, Bourn Road: SCDC has agreed to allow this development.

**10. Date of next meeting: 8 January 2019**

Meeting ended at 21:20

Signed.....

Date.....

Appendix B

**Financial report 09 Nov 2018**

N.B. All figures exclude VAT

Item	Budget 2018/19 £	Expenditure YTD £	Budget minus expenditure YTD £	
Grass and Hedge cutting	2115	1629	486	
Insurance	438	390	48	
Clerk's salary	1212	726	486	
Grants (section 137)	682	0	682	
Village Hall upgrade	7010	1288	5722	
Audit fees	44	44	0	
Village asset maintenance	600	163	437	
Subscriptions	346	164	182	
Parish Magazine	504	0	504	
Footpath lighting	171	194	-23	
Miscellaneous and expenses	1342	463	879	
Income other than precept	-130	-55	-75	Interest + allotments
<b>Total</b>	<b>14334</b>	<b>5008</b>		

<b>Bank balances</b>	Current account:	4836
	Deposit account:	19600
<b>S106 money (included in above)</b>	'Open space'	5721
	'Community facility'	945

## Councillor's Monthly Report – November 2018

This report is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

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### 1 Housing

It is well known that the cost of housing in the district is quite high and putting people off moving to the area. This is resulting in businesses struggling to recruit to fill vacancies. We hope recent events will help us to make inroads into building more homes that are affordable.

#### 1.1 Lifting of Borrowing Cap for Councils

The Chancellor of the Exchequer announced in his budget that the cap on the amount Local Authorities can borrow to invest in new Council homes will be lifted. This is very good news for South Cambridgeshire where there is a shortage of council housing in an area that is seeing unprecedented growth. Up till now, government has literally hampered councils in efforts to provide truly affordable homes by first insisting on councils sell off stock under Right-to-buy scheme, then taking up to 70% of the proceeds of such a sale into government coffers whilst then insisting councils replace the stock that was sold. This meant councils had to borrow money, but that level of borrowing was capped!! The maths just did not add up. Was it any wonder that there is such a shortage. The housing crisis was of the government's own making.

Even with the cap, South Cambs has already amassed experience in building council housing, with about 100 either built or being built since 2015. In September, Cabinet agreed to submit a bid to Government to increase borrowing by £17 million to help us build 149 new affordable homes at a cost of £32m. The balance was to be made up from the proceeds of sale of houses under the right to buy scheme. Now that the borrowing cap is to be lifted completely, this bid may be set aside but it would depend on how quickly the government implements removal.

We now have plans to build a further 200 new council houses in the coming years, some of which will be in Caldecote and Hardwick, and the rest in other parts of the district (Waterbeach, Teversham, Great Abington). We are looking forward to building more homes that are affordable for people to live in, and doing so quickly, so we can reduce the housing waiting list significantly.

#### 1.2 New Affordable Homes in Gamlingay

Robinson Court in Gamlingay was a site with 32 old bedsits. It has now been redeveloped into 14 new homes – 10 of which are affordable Council homes. The new homes were recently completed and Council tenants with local connections to Gamlingay have now moved in.

They help address the shortage of affordable housing in Gamlingay with one and two-bedroom flats for affordable rent, and some one and two-bedroom houses for shared ownership. The remaining four homes were made available for sale on the open market, which helps to pay for the affordable housing on the site.

### 2 Planning

#### 2.1 Bourn Quarter – Former TKA Tallent Site

I reported last month that the former TKA Tallent Site is now owned by a Pension fund, and will be developed separately as an employment site. Aitchison Developments who are the developers are holding a consultation exhibition on 6<sup>th</sup> November 2018 at Caldecote Village Hall from 3pm to 8pm

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to engage with residents who can view the proposals and share their views.

There is also a website [www.bournquarterconsultation.co.uk](http://www.bournquarterconsultation.co.uk) which will be populated as from that date where residents can also see the plans and get info on how to respond should they wish to.

## **2.2 Bourn Airfield New Village – Outline Application Consultation Extension**

Due to administrative issues, the consultation period for the outline application [S/3440/18/OL](#) has been extended to 6<sup>th</sup> December 2018. New consultation letters are also being sent out to residents of surrounding villages including Cambourne, Bourn, Caldecote and Hardwick. I encourage residents of Bourn and Caldecote to engage with the consultation and send in comments. The planning application is to determine only the principle of access to the site, using the Childerley Roundabout and Broadway-North. Details on the council website is at <http://bit.ly/S-3440-18-OL>. Please send comments to [planning@scams.gov.uk](mailto:planning@scams.gov.uk)

## **2.3 Bourn Airfield New Village – Supplementary Planning Document**

The Council is holding a workshop with local stakeholders on 21<sup>st</sup> November 2018 at Caldecote Village Hall to discuss the preparation of the Supplementary Planning Document (SPD). The workshop will be led by ARUP, the consultants employed by the Council to create the SPD and will be attended by the Deputy Leader Cllr Aidan van der Weyer, who is leading the delivery of the site. I will be attending and participating as your Ward Member.

This SPD will provide detailed guidance on how the site will be built out, and will be in addition to the main local plan policy to be used to determine all the applications that will be submitted for the site. This is the first of at least two workshops that will be held to discuss the content of the SPD.

## **2.4 Linden Homes – Site for 140 Houses in Highfields Caldecote**

I met with Linden Homes on 19<sup>th</sup> October 2018 to discuss their plans for the site (formerly Gladmans site which they have now purchased). This was a meeting to show the initial design that they've come up with together with the Councils Design Panel.

As the Local Elected Member, I informed them of the concerns of the village, especially on surface and foul water drainage and emphasised that they should not take Anglian Water assurances at face value.

I emphasised that they needed to engage with the team working on the Village Design Statement and also to engage more closely with the community. They talked about sending out a newsletter to all residents in the village, and maybe do something more. We shall see.

It seems Linden Homes are keen to make it a very good development and to engage. When they do, please let's work with them as a community so that we get the best development possible out of them. There are lots of S106 issues to provide leisure amenities, contributions for school places, etc. The Parish Council will have the list and discussing further with Linden.

## **2.5 Little Gransden Gliding Club Planning Application**

This application by the gliding club, Ref S/2866/18/VC, is to vary a number of conditions set in the original planning consent granted to the club. These conditions are:

(i) Condition 4 - Aerotows, (ii) Condition 5 - Flying activities, (iii) Condition 6 - Self launching sail planes, Condition 7 - Hours of Operation and Condition 8 - Aerotowing Equipment of Planning consent S/0607/90/F for Use as Gliding Club and ancillary purposes.

The application has caused a lot of concern in Little Gransden and Longstowe, as well as other

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villages nearby. Due to the concerns raised, and potential impact on the amenity of residents in these villages, the application is to be determined by the Planning Committee at its meeting on 14<sup>th</sup> November 2018, and the committee will be visiting the airfield prior to that, to see how it operates and weather permitting watch a glider towed up.

The Parish Council will be attending the meeting to represent the residents views to the committee and I will also be attending in my role as your District Councillor to speak on behalf of residents.

### **3 Transport**

#### **3.1 Bus service X3 saved**

The service X3 from Cambridge to Papworth had been scheduled to stop running from November 2018 because Whippet could no longer sustain it. However, South Cambs and the Combined Authority subsequently agreed to provide funding to subsidise the bus service up to March 2019. The service was saved following the awareness raised in a petition set up by a 17-year old resident who started an online petition that quickly got over 2000 signatures.

The Mayor has commissioned a review into buses in the combined authority area, and the report is due sometime in November. It is expected that the services will be reorganised in 2019.

#### **3.2 Comberton Cycleway – Greater Cambridge Partnership (GCP)**

Greenways are attractive linear corridors away from traffic and suitable for cycling, walking and sometimes horse -riding. Greenways can be important wildlife corridors as well as corridors for use by people. The aim of this project is to increase levels of cycling and walking and reduce car use

Cycling routes between our villages are few and far between but there are plans to try to rectify this. The GCP is currently consulting on the Comberton Greenway which is the cycle/pedestrian route from the City to Comberton via Coton.

The new proposal has a spur to Hardwick. I think that spur can be extended to Caldecote and indeed to Bourn, Toft and Kingston but we must make the case for it. I am asking and encouraging everyone to take a look and respond to the consultation. Consultation started on 29<sup>th</sup> October and closes on 17<sup>th</sup> December 2018. The information and consultation page is at <http://bit.ly/CombertonGreenwayConsult>

### **4 Universal Credit Rollout**

It has been a long time coming, and now finally arrived. Universal Credit (UC) was introduced in South Cambridgeshire in October. This is the new one-stop-shop benefit that the Government has created to replace six (6) other benefits for working age claimants with a single monthly payment for people out of work or on a low income.

There have been problems encountered by claimants in other parts of the country where it has been introduced, but the Council officers have been working hard in preparation to make sure that those who get this benefit in our district are not adversely affected. The benefit is not managed by the Council but officers can help claimants to resolve difficulties.

If you or anyone you know is having difficulty with their claim, please contact the Council for assistance.

### **5 Funding/Grants for Community Projects**

Are you a local community group and need funding? South Cambridgeshire District Council has

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launched a new funding pot that you can access. The £402,000 fund offers three year funding agreements to eligible Voluntary and Community Sector (VCS) organisations for the delivery of community support and development services in South Cambridgeshire.

The community transport part of the scheme is also open to applications from parish councils.

The **CLOSING DATE** is Friday 16th November 2018. Go online to find more details and application form <http://www.scambs.gov.uk/community/grants/service-support-grants/>

## 6 Business and Brexit Workshop

The Council hosted a Brexit workshop on 24<sup>th</sup> October 2018, supported by the Cambridge Chamber of Commerce and the Federation of Small Businesses (East of England). The aim was to business representatives from both Cambridge and South Cambridgeshire know about the support the Council and these organisations could provide that would have a positive impact on their business.

The event was well attended with businesses represented ranging from automotive, ecommerce to food, retail etc. and attendance from across the district.

With the time to Brexit day so close, it turns out that 1 in 7 businesses had not done anything to prepare for Brexit! The discussion was wide ranging and we hope to provide some of the feedback from it more widely when it has all been collated.

## 7 Parish Council and Cabinet Liaison

The new administration is keen to make sure that communication flows freely between local parishes and the Council and the liaison meeting is one way of doing this. The next Parish Councils and Cabinet Liaison Meeting will be held on Tuesday 27<sup>th</sup> November at 6:30pm at South Cambridgeshire Hall, Cambourne.

## 8 Emergency Plans

This is reminder to all parish councils to please update existing plans where these exist, or create emergency plans for those that do not yet have one. These plans should be lodged with the Council, and will be used in event of disasters, catastrophic events or floods.

## 9 Casework

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services.

If you are having any issues with housing, housing repairs, planning, benefits, council tax, bin collection, environmental health etc, don't fight it on your own, I am available to help you to get the best outcome possible for your situation.

*Tumi*

Tumi Hawkins  
1-November-2018

<b>Email me @:</b>	<a href="mailto:tumi@tumihawkins.org.uk">tumi@tumihawkins.org.uk</a>
<b>Read my blog at:</b>	<a href="http://www.TumiHawkins.org.uk">http://www.TumiHawkins.org.uk</a>
<b>Twitter:</b>	<a href="#">@CouncillorTumi</a>
<b>Facebook</b>	<a href="#">@itsCouncillorTumi</a>
<b>LinkedIn</b>	<a href="#">TumiHawkins</a>
<b>Call me on:</b>	01954 210840

Appendix B

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